Purpose: The purpose of the Mitsubishi Graduate Research Fellowship is to fund graduate student research related to the completion of a Master's Thesis or Report, a pilot project for the dissertation, a dissertation, or related publishable research.

Eligibility: Only graduate students who have completed nine or more graduate hours by the application deadline are eligible for consideration. CEAS invites applications from graduate students from throughout the university, but priority will be given to students in the College of Liberal Arts.

Allowable expenses: Grant awards may be used for expenses associated with collecting data to meet research goals such as travel to a research site in Japan, travel to a library with a strong Japan-related collection, advanced Japanese language training, or covering travel expenses associated with the presentation of preliminary research results to peers at conferences. Applicable expenses include airfare, lodging, per diem expenses, supplies necessary for the research process (e.g., film or photocopies), tuition to language programs, and other expenses necessary for completing the research or study specified in the grant.

Excluded Expenses: that grants may not be used for include—but are not necessarily limited to—manuscript preparation, reprints, subventions for publication, UT tuition and fees; computer hardware, software, and supplies; equipment available for loan at the University; incidental expenses not directly related to research (e.g., parking); and support of travel to a conference where the applicant will not be presenting a paper.

Application Procedure and Deadlines:

Applications for grant awards are due annually on March 1st to Abby Black of the Department of Asian Studies (WCH 4.128). We anticipate that notification of results will be given in early April.

Applicants must submit one hard copy of their applications to WCH 4.134 by the March 1st deadline. Applications will not be accepted via e-mail. Please include your name on all materials. Applications must include:

1. Application form (PDF);
2. Statement of research outlining the proposed research, including its goals and significance. It should be directed to an inter-disciplinary audience of peers who may not be familiar with the discipline of the applicant (limited to 500 words, double-spaced);
3. Current transcript or academic summary (available from student records; unofficial is OK);
4. Curriculum vitae (limited to three pages) (note degree of proficiency in Japanese if applicable);
5. Itemized budget (limited to one page) for the entire proposed project, showing sources of outside funding that are available, as well as documentation of airfare and other estimated expenses when applicable;
6. A letter of recommendation from a supervising professor (sent separately to the administrative associate for the Department of Asian Studies (WCH 4.134, G9300) by the
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deadline) describing the feasibility of the proposed study, the student's ability to carry out the research, and its importance within the larger field);

7. Documentation of permission to conduct human subjects research (if applicable) should be attained from the Office of Research Support and Compliance to demonstrate that the applicant has received official permission from the University to conduct research that involves human subjects. Some students, particularly those at early stages, may not yet have received IRB approval for their proposed research projects. If this is the case, submit a copy of the documentation that has been submitted to IRB, along with an estimated date of when you expect to receive approval, along with your application.

**Amounts:** The number and size of grants vary annually and in relation to the availability of funds and the number of qualified applications received. Rarely do awards exceed $4000, and most are given for less. *Applicants are strongly advised to explore all alternative funding sources.*

**Requirements:** Upon completion of the funded research, a written report (limited to two pages) must be submitted to the grant Committee detailing research outcomes. Titles of works submitted for publication and Master's Theses or Reports completed as a result of the research may also be required by the Center for East Asian Studies.

*Grants must be activated by April 1 of the year following the award, and used solely for the purposes outlined in the application.*

Application deadline is March 1.