Center for Women’s and Gender Studies  
Appointment Request Form

Name ________________________________________________________________

Title & Department/College ______________________________________________

Dept address with mail code ____________________________________________

Email address __________________________________________________________

UT EID ________________________________________________________________

There are two levels of faculty involvement with the Center for Women’s and Gender Studies: Core Faculty and Associate Faculty. Please choose the way in which you wish to be involved with the Center for Women’s and Gender Studies by checking one of the options below.

1. □ I wish to be appointed as CWGS Core Faculty

CWGS Core Faculty are appointed with 0% FTE in Women’s and Gender Studies in addition to their departmental appointment. Our goal is to flexibly accommodate all those with a professional commitment to Women’s and Gender Studies; if the descriptions of responsibilities below do not fit your situation, the CWGS Director will work with you to define your responsibilities appropriately.

Rights:
- To apply for $500 CWGS Faculty Development Awards (applications accepted until funds run out each academic year). These funds can be used for UT-allowable research expenses.
- To apply for $250 CWGS Programming Awards (requests accepted until funds run out each year). These funds can be used to help bring in speakers or support other academic programming.
- To be considered for the Lucia, John and Melissa Gilbert Teaching Excellence Award in Women’s and Gender Studies, awarded in alternate years to tenured and untenured faculty.
- To request a full review (including scholarship) of your promotion case by a CWGS faculty committee, to accompany your departmental review (if desired by the candidate).

Responsibilities:
- CWGS Core Faculty are expected to do 25% of their teaching, research and/or service in Women’s and Gender Studies. Typical ways to fulfill this obligation include (but are not limited to) one or more of the following:
  * teaching one course cross-listed with CWGS each year  
  a combination of committee work and mentoring
  * as permitted by the faculty member’s home department, teaching core classes for CWGS degree programs, as available and appropriate
holding an administrative appointment in another unit that offers significant possibilities for collaboration with CWGS
other appropriate combinations of teaching, research, administration and service, as arranged with the CWGS Director.

- Members of the Core Faculty vote for and, if elected, serve on the CWGS Steering Committee. The Steering Committee is the main governance body for CWGS.
- Members of the Core Faculty participate in promotion reviews as appropriate.
- Members of the Core Faculty are appointed to the CWGS Graduate Studies Committee. They are eligible to supervise master’s degree theses in Women’s and Gender Studies. (Other faculty may supervise MA theses at the discretion of the Graduate Advisor, who may be petitioned on a case-by-case basis.) GSC members also participate in policy decisions concerning the CWGS graduate programs.

OR

2. □ I wish to be appointed as CWGS Associate Faculty

Faculty Associates do not hold official appointments in Women’s and Gender Studies. They may offer courses in women’s and gender studies, and/or engage in research work on women, gender, or sexuality, but are not able to make a significant institutional commitment to CWGS. Associates also include faculty who have a scholarly or personal interest in the area of women and gender. Faculty Associates receive information on our activities throughout the year via the faculty list serve and the weekly email bulletin. Faculty Associates do not serve on the Steering Committee or participate in promotion reviews but can participate in any other CWGS committee.

Please return this form, your current vitae, and a one-paragraph description of your past and/or projected involvement with CWGS to Pat Heisler at pheisler@austin.utexas.edu. If you have questions about which category best fits your situation, please consult with the CWGS Director.