

Curriculum Vitae

Alan R. Kauffman

Department of Middle Eastern Studies
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Education and Training

Master's of Arts in Arabic Studies, Concentration in Pedagogy University of Texas at Austin	Expected Graduation 5/2013
Bachelor of Arts in Arabic Language and Literature University of Texas at Austin	8/2011
Arabic Overseas Flagship Program University of Damascus, Syria	4/2011
Instructor's Academy Coastal Carolina Community College, Jacksonville, NC	12/2007
Arabic Basic Course Defense Language Institute, Monterey, CA	7/2002
Marine Corps Basic Training, Charlie Company Marine Corps Recruit Depot, San Diego, CA	1/2001

Teaching Experience

Fall 2011	Teaching Assistant, University of Texas at Austin Provided instructional support for first-year Arabic class (ARA 601) Provided additional instruction to individual students as requested. Periodically led class in the role of primary instructor.
Spring 2010	Flagship Teaching Assistant, University of Texas at Austin Provided instructional support for first-year Arabic class (ARA 507). Assisted in weekly conversation courses (ARA 107).
1/2007 – 12/2008	Arabic Instructor, Coastal Carolina Community College Instructed 8-25 Marines per class in Arabic Language and Middle Eastern Culture. Designed curriculum and activities based on Marine Corps mission requirements. Submitted supplementary materials for textbook publication. Created and recorded supplementary audio materials. Designed and implemented original lesson plans and syllabi for the 20-day, 160-hour course.

Other Professional Experience

United States Marine Corps

10/2000 – 10/2005 **2nd Radio Battalion II Marine Expeditionary Force – Camp Lejeune, NC**

United States Forest Service

6/2000 – 10/2000 **Assistant to the Forest Manager – Missoula, MT**
Managed Forest Service truck fleet for Lolo National Forest Headquarters, Missoula, MT. Maintained and catalogued equipment storage facilities. Delivered mapping and firefighting equipment to remote operating bases. Coordinated leasing and rental agreements with local equipment and vehicle providers.

Awards and Honors

Graduation Honors- University of Texas at Austin, 2011

Arabic Flagship Scholar, 2009

Dean's List, every semester while attending the University of Texas at Austin and
Appalachian State University

Navy Achievement Medal, 2005

Army Achievement Medal, 2002

Defense Language Institute Joint Service Non-Commissioned Officer of the Quarter, 2002