

Timothy Arnold

EDUCATION

UNIVERSITY OF TEXAS AT AUSTIN

- Master of Science in Information Studies and Master of Arts in Middle Eastern Studies, expected 2012.

YALE UNIVERSITY

- Bachelor of Arts in History, May, 2006.

EXPERIENCE

UNIVERSITY OF TEXAS AT AUSTIN, SCHOOL OF INFORMATION, Nov 2008 – May 2011

Research Assistant, Video Games and the Cultural Record

- Assisted in IMLS funded research project to create a plan to preserve videogame design artifacts.
- Conducted qualitative research interviews with game developers, designers, and programmers.
- Developed inventory of electronic files recovered through digital forensics on obsolete media donated to the Center for American History by videogame development pioneers.

BEINECKE RARE BOOK AND MANUSCRIPT LIBRARY, June 2006 – August 2006

Student Worker, Manuscript Division

- Assisted archivist in cataloguing papers of Harvard poet/classicist Robert Fitzgerald.

UNITED NATIONS, October 2001 – September 2003

Permanent Assistant Position, Executive Office of the Secretary-General

February 2002 – September 2003

- Edited Reports of the Secretary-General, talking points, minutes from official UN meetings and other internal and external correspondence.
- Created multimedia knowledge management systems to organize information submitted by UN departments.

Short Term Assistant Position, Executive Office of the Secretary-General

October 2001 – January 2002

- Drafted and edited correspondence to various dignitaries with regard to Secretary-General Kofi Annan's Nobel Peace Prize.

LEHMAN BROTHERS, February 2001 – October 2001

Applicant Tracking Coordinator

- Managed documentation system that assured the hiring process complied with Equal Opportunity Employment regulations.
- Compiled monthly recruitment expense reports.

KIBBUTZ TZE'ELIM, ISRAEL, November 1999 – June 2000

Volunteer

- Enrolled in "Hebrew and Work" program, studied Modern Hebrew and history of the Middle East.
- Worked in kibbutz factory. Operated molds and presses for solid rubber tires.

LANGUAGE

- Arabic: Modern Standard Arabic, Egyptian dialect, Syrian dialect.