JPN 610D Japanese II Course Syllabus
Spring 2013

Classes Tu & Th Room M, W, & F Room
#32345 (Blue) 11:00-12:30 BUR 224 11:00 - 12:00 RLM 6.126
#32350 (Orange) 11:00-12:30 BUR 224 12:00 - 1:00 RLM 5.112

Name Office Voice-mail E-mail Office Hours
(Lecturer) Akemi Katayama WCH 5.126 475-6043 akataya@austin.utexas.edu M&W: 5-6; F: 3-4
& by appointment

UT Policy Change
• The One-Time Exception Policy has been eliminated for all Liberal Arts students. Students will still be allowed to Q-drop with their instructor's permission before the deadline, and may petition to Q-drop after the deadline if they have an urgent, substantiated, non-academic reason.
• All the students must take this course with a letter grade if they wish to advance to a next level, i.e. those who are taking this course with CR/NC will not be eligible for taking JPN611D in the future.

Prerequisite
• You must have completed JPN 601D with a grade of at least C or an equivalent.
• Students who did not take JPN 601D should consult the instructor immediately for further instruction.

I. Course Objectives
This semester will focus on the following skills:
1) Listening: Ability to understand a larger range of everyday conversation through repetition.
2) Speaking: Ability to handle an increasing number of everyday situations through circumlocutions and repetitions, focusing on the topics of weather & climate, hobbies & leisure activities, food, and shopping.
3) Reading: Ability to read more complex reading materials including semi-authentic materials.
4) Writing: Ability to write more complex descriptions of things mainly pertaining to yourself (based on classroom activities and homework) while correctly using the Japanese writing system.

II. Course Materials
2) Workbook/Laboratory Manual for Yookoso! An Invitation to Contemporary Japanese, 3rd edition. Several copies of the workbook are on reserve at the PCL Reserves Desk (2.122).
3) Audio files (for textbook and workbook-homework use) are available at http://highered.mcgraw-hill.com/sites/0072408154/student_view0/index.html
4) Handouts including homework assignments will be available at Blackboard (http://courses.utexas.edu) under Course Documents. EID and password required.
5) Bring the textbook to lecture sessions on Tuesday and Thursday.

III. Course Structure
• During the lecture sessions:
  - Brief grammar explanations and grammar exercises will be given.
  - Brief explanations on new kanji will be given.
  - Japanese cultural information related to the topic will be briefly discussed.
  - Administrative information will be announced.
• During the activity sessions:
- Dialogues and activities in the textbook will be followed by communicative practice.
- The sessions will be entirely in Japanese. Questions that require explanations (in English) should be asked in lecture sessions.

· Come prepared. Read appropriate textbook assignments and do the grammar exercises and activities before class. You are not allowed to read the textbook during class unless you are instructed to do so.

**IV. Grading Policy**

Your final course grade will be determined in the following way:

<table>
<thead>
<tr>
<th>Category</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Attendance &amp; Class Participation</td>
<td>?%</td>
</tr>
<tr>
<td>2) Homework</td>
<td>12%</td>
</tr>
<tr>
<td>3) Vocabulary Quizzes (14-2)</td>
<td>8%</td>
</tr>
<tr>
<td>4) Grammar Quizzes (14-2)</td>
<td>8%</td>
</tr>
<tr>
<td>5) Writing Quizzes (10-1)</td>
<td>8%</td>
</tr>
<tr>
<td>6) Conjugation Quizzes (9-1)</td>
<td>4%</td>
</tr>
<tr>
<td>7) Composition (1)</td>
<td>2%</td>
</tr>
<tr>
<td>8) Skit Presentation</td>
<td>6%</td>
</tr>
<tr>
<td>9) Oral Exams (2)</td>
<td>14%</td>
</tr>
<tr>
<td>10) Chapter Tests (2)</td>
<td>20%</td>
</tr>
<tr>
<td>11) Final Exam</td>
<td>18%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>100%</td>
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</tbody>
</table>

Letter grades will be determined according to the above scale. There will be no grading on a curve.

**V. Course Requirements**

1) Attendance, Class Participation, and Classroom Etiquette

· Because of the cumulative nature of language learning, it is essential that students keep up with course work on a daily basis and attend all classes. You are expected to attend all classes and to prepare for the class according to the daily schedule. When you have the perfect attendance record at the end of the semester, you will receive the extra 1% added to your course grade. If you miss classes 3 times or less, you will receive the extra 0.5% added to your course grade. Missing class more than 3 times will not get you any extra points. Absence will not excuse a student in any way from responsibility for course material. Notify your instructor as soon as possible if you cannot attend the class. Only in RARE emergency cases (e.g., funerals with the announcement, hospitalization with a written proof), students will be allowed to make up work missed during their absences. Your instructor will abide by this rule very strictly and reserve the right to judge whether to allow work to be made up or not.

· It is the policy of the UT that the student must notify the instructor at least 14 days prior to the classes scheduled on dates s/he will be absent to observe a religious holy day.

· **Come to each class on time.** The quizzes will be given at the beginning of the class period, so it is very important to be in class on time. Two incidents of tardiness (coming late or leaving early) count as one absence. In addition, studying other subjects, sending text messages, chatting in English with your classmates, etc. will penalize your attendance.

· **No foods, No open container drinks (only bottled drink is allowed), No gum** in the classroom.

· **Please keep all electronic devices off.**

· Your active participation in class activities will greatly enhance your progress in Japanese. Please do not be afraid of making mistakes/errors in the classroom.

· Please show respect for the instructor and classmates and consideration towards them.

· Please refrain from engaging in behaviors that can be distracting to both the instructor and classmates. Disruptive and distracting behaviors include, but are not limited to:
  - Arriving late or leaving early
  - Leaving or re-entering the classroom during class - Please use the bathroom before coming to class.
• Talking or whispering between students – If you have a question, please ask the instructor instead of a fellow student.
• Use of electronic devices, sleeping, drawing, not paying attention, etc.

2) Homework -- No late / incomplete homework will count toward your grade.
  • You will be given written homework assignments almost every day. Do your homework promptly and carefully. Answer all of the questions even though you are not sure of the correct answer--your instructor can help you with your mistakes but need to have something to correct.
  • Write neatly. Use only pencil (and erase carefully).
  • Homework is due at the beginning of each class, so turn it in before the class starts. Do not leave homework at your instructor's office or mailbox without receiving permission to do so in advance. Late, incomplete, or sloppily done homework may be accepted but will not be counted for credit.
  • Write your name on each homework sheet. If there are more than 2 pages, staple them in the upper left corner. Your instructor is not responsible for missing pages when pages are not having names nor stapled together. If you continue to ignore this request, your points will get deducted.
  • If you need to turn in your homework early (e.g., one day early), you must provide the written note (stating which homework of what date you are turning in early) attached to your homework, so that the instructor/grader can understand your situation. Without the written note, we will not accept and grade the homework turned in early.
  • JOSHU on-line homework assignments - Instructions on how to complete the assignments are provided in Blackboard JOSHU HOMEWORK folder.
  • You must do your homework on your own. Unauthorized collaboration on homework and/or copying someone's homework and turning it in as your own will be considered as cheating and will result in a severe penalty. Allowing other students to use your homework is also considered as scholastic dishonesty. Please read the UT’s policies on students’ scholastic dishonesty. http://deanofstudents.utexas.edu/sjs/acadint_collaboration.php

3) Vocabulary Quizzes -- NO make-up / early quiz
  • You will have 14 vocabulary quizzes. See the schedule for the content of each quiz.
  • Your lowest two grades including zero scores due to absences or tardiness will be dropped at the end of the semester.

4) Grammar Quizzes -- NO make-up / early quiz
  • You will have 14 grammar quizzes to check your understanding of the new structures that you have studied in class. It will mainly focus on new grammatical structures. See the schedule for the content of each quiz.
  • Your lowest two grades including zero scores due to absences or tardiness will be dropped at the end of the semester.

5) Kanji & katakana Quizzes -- NO make-up / early quiz
  • At the beginning of the semester, you will have 1 hiragana / katakana review quiz.
  • You will have 8 kanji quizzes which focus mainly on new kanji in that chapter. Study the kanji vocabulary for the quizzes.
  • You will have 1 katakana quiz at the end of semester. Study the katakana list available in Blackboard for the quiz.
  • Your lowest grade including zero scores due to absences or tardiness will be dropped at the end of the semester.

6) Conjugation Quizzes -- NO make-up / early quiz
  • You will have 9 quizzes on adjective or verb conjugations.
  • Your lowest grade including zero scores will be dropped at the end of the semester.

※ The above-mentioned quizzes will be given at the beginning of the class, so come to class on time.
7) **Composition**

- You are going to use a computer to write a composition. You will receive feedback on the draft, and then you are expected to turn in a corrected version based on the suggested feedback. Please attach the first draft and feedback sheet when turning in the corrected version in order to receive full credit. Please note that without writing the draft, you won't receive any credit even if you turn in a "final" version by the deadline.
- You will write one composition. A feedback sheet (Blackboard→Course Documents→Composition) contains the composition topic and guidelines. You must attach this feedback sheet to your draft. Failure to attach the sheet will result in points deducted from your grade. Attach the same sheet along with the draft to your rewrite: draft + feedback sheet + rewrite. Failure to attach the draft or feedback sheet will result in points deducted from your grade.
- The maximum score is 100 pts. Your rewrite will be graded based on, such as a sufficient use of new vocabulary and grammar patterns that have been introduced in this course, accuracy, use of kanji, and organization. You will lose 10 pts. per day for late submission for both a draft and a rewrite. A short draft or rewrite will lower your grade.
- The instructor will use the marks below when giving feedback on your composition:

<table>
<thead>
<tr>
<th>H: hiragana</th>
<th>KT: katakana</th>
<th>KJ: kanji</th>
<th>SP: spelling</th>
<th>V: vocabulary</th>
</tr>
</thead>
<tbody>
<tr>
<td>?: unclear</td>
<td>&gt;: insertion</td>
<td>CJ: conjugation</td>
<td>D: delete</td>
<td></td>
</tr>
</tbody>
</table>

- Do not consult anyone, e.g., your Japanese friends, classmates, and tutor; write and revise by yourself.

**Unauthorized collaboration on the composition and/or copying someone's composition and turning it in as your own will be considered as cheating and will result in a severe penalty. Allowing other students to use your composition is also considered as scholastic dishonesty. (Please read the UT’s policies on students’ scholastic dishonesty.)**


8) **Oral exams** -- NO make-up / early oral exam

- At the end of chapters 5 and 6, there will be an oral exam (e.g. interview and role play). They will be graded on the basis of communicative skills as well as accuracy, grammar, vocabulary, pronunciation, and fluency. The oral exam guidelines are available at Blackboard under Course Documents.

- ※You need to sign up for oral exams in advance. Without signing in, you cannot take the exams. There will be no make up if you missed your scheduled time slot, so come on time (preferably at least 10 minutes earlier than your scheduled time slot).

9) **Skit Presentation** -- NO make-up / early presentation

- Your group members and you will cooperate to create a skit in Japanese to present in the class. Turn in the skit draft and revision according to the schedule. Unless participating in all the group activities such as skit writing, performance practice, and presentation, you will receive no credit. The skit instruction will be given in class later the semester.

- Do not consult anyone except your group members; write and revise your skit by yourselves.

**Unauthorized collaboration on the skit and/or copying someone's skit and turning it in as your own will be considered as cheating and will result in a severe penalty. Allowing other students to use your skit is also considered as scholastic dishonesty. (Please read the UT’s policies on students’ scholastic dishonesty.)**

10) Chapter Tests -- NO make-up / early test
· You will have written tests on chapters 4 and 6 to examine your understanding of the material in the chapters.
· The listening section will be conducted in the beginning of the class period, so please come to class in plenty of time. You will not be able to make up a missed listening section if you come late.

※You cannot keep any of the tests and exams. In order to receive credit, please return your tests to your instructor after looking at them. Please go to the instructor's office if you want to look at them further.

11) Final Written Exam -- NO make-up / early exam
· All students are expected to take the comprehensive final written exam on the scheduled date and time, which will be announced later. The exam will test your abilities in all language skills such as listening, reading, writing, and grammar within the context of what has been done in this course. The format is similar to that of the written chapter tests, but it will include a kanji and katakana section. The kanji and katakana section will be given in the beginning of the hour, followed by the listening section. Be sure to arrive the exam location in plenty of time.
· Make sure to check the final exam date before you purchase an airplane ticket.

VI. Policy on Scholastic Dishonesty

The University Honor Code:

“The core values of The University of Texas at Austin are learning, discovery, freedom, leadership, individual opportunity and responsibility. Each member of the university is expected to uphold these values through integrity, honesty, trust, fairness and respect toward peers and community.”

· Students who violate university rules on scholastic dishonesty are subject to disciplinary penalties, including the possibility of failing the course and dismissal from the University. University policies on scholastic dishonesty will be strictly enforced.

The following are some examples of behaviors regarded as "scholastic dishonesty."

* Copying other students’ homework/exam answers.
* Showing your homework/exam answers to other students.
* Copying other peoples' work or phrases without citing.
* Having someone else write a paper/composition for you.
* Seeking and Receiving help from others such as a native speaker of Japanese for doing homework or writing a composition/skit.

VII. For Students with Disabilities

Any student with a documented disability (physical or cognitive) who requires academic accommodations should contact the Services for Students with Disabilities area of the Office of the Dean of Students at 471-6259 as soon as possible to request an official letter outlining authorized accommodations.
VIII. Studying Japanese

- In learning a foreign language, it is important to study every day.
- Actively participate in class. Use Japanese whenever possible, and do not be afraid of making mistakes.
- Spend as much time as possible studying with Audio Files.
- Develop a systematic way of organizing the increasingly large amounts of materials for which you will be responsible. Language learning requires constant review of previously-learned material. You may want to make vocabulary cards or lists according to word groups. Find your own learning and organizational style, and continue reviewing on a daily basis. Read the “Study Hints” in the textbook pages 3, 13, 51, 83, 115-6, 122-3, and 134-5 for suggestions.

Excellent Web Sites for Learners of Japanese

1) http://laits.utexas.edu/japanese/joshu/kanji/kanji_yookoso2.php

   This is an online kanji practice site for Yookoso

2) http://laits.utexas.edu/japanese/joshu/index.php

   This is UT’s Japanese Program web site. The site includes various activities and quizzes (for self-paced learning), grammar notes, and kanji review exercise, and lots more.

3) http://www.sabotenweb.com/bookmarks/language.html

   This web site contains more than 20 different J-E, E-J dictionaries, translation tools, kanji-kana dictionaries.

4) http://laits.utexas.edu/japanese/joshu/japanizing/jpn-ur_comp.html

   This web site provides information on how to Japanize a computer.