**UTeach-Liberal Arts**

**Attendance Documentation (360/670)**

*Student Teachers must submit this form to their UTL instructor by the last seminar meeting.*

Student Name: __________________________________________________________

UT EID: ____________________  TEA ID: _________________

Cooperating Teacher: _____________________________________________________

School/District: _________________________________________________________

Grade Level/Course: _____________________________________________________

Start Date (mm/dd/yy): ____________  End Date (mm/dd/yy): _________________

<table>
<thead>
<tr>
<th>Date of Absence (mm/dd/yy)</th>
<th>Hours Missed</th>
<th>Reason for Absence</th>
<th>Make-up Date (mm/dd/yy)</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ full day</td>
<td>☐ ___ hrs.</td>
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<td>☐ full day</td>
<td>☐ ___ hrs.</td>
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</tr>
</tbody>
</table>

☐ I certify that __________________________________ had PERFECT ATTENDANCE during the student teaching semester.

☐ I certify that ____________________________ was absent ____ times during the student teaching semester.

________________________________________  ________________  
Cooperating Teacher Signature  Date

________________________________________  ________________  
Student Teacher Signature  Date