### General Requirements Checklist:

- 120 hours total
- 36 hours upper-division (18 hours upper-division in residence)
- 60 hours in residence (Not credit-by-examination or correspondence or extension)
- 18 hours of major and 6 hours of minor in residence
- 24 of last 30 hours in residence
- No more than 36 hours in one subject
- No more than 36 hours in one college (except Liberal Arts & Natural Sciences)
- No more than 16 hours pass/fail (only electives may be taken pass/fail)
- UT Grade Point Average of 2.00 in all courses attempted
- Major Grade Point Average of 2.00 (see specific majors for exceptions)

### Courses that do not count toward the B.A.

- M 301 or equivalent
- PHY 306
- MUSIC 200, 200A or 200B
- Physical Activity Courses
  - (KIN 119, PED, PI)
- SPEECH 140L
- Graduate Courses
  - Ask Dean's office about ROTC restrictions
Declaring Your Major and Minor/Concentration
To officially declare your major and minor (and/or concentration if required), you must submit an Official Declaration of Major & Minor form to the Dean's office, Gebauer Building, 2.200. You must declare a minor or concentration when you officially declare a major. Once you have declared your major, a designated staff or faculty member in your department will be your primary advisor. You may request an updated copy of your advising audit from your major department. You should declare a major and minor AT LEAST three semesters before you intend to graduate.

Advising Audits
An advising audit is a computerized summary of your degree requirements and progress. Each semester prior to registration, an advising audit is run for you. If you have a declared major, you may pick up your audit in the departmental office. If you are undeclared, you may pick up your audit in GEB 2.200.

You may also prepare an advising audit (based on any major or minor) yourself, at any time, using the Interactive Degree Audit (http://www.utexas.edu/student/registrar/ida/).

Academic Advising
If you have questions about your advising audit and you have a declared major, you should contact the undergraduate advisor in your major department. If you are undeclared or need additional assistance with your advising audit, you may see an academic advisor in the Dean's office, GEB 2.200.

To schedule an appointment with a Dean's office advisor, please call 471-4271, Monday - Friday, 8:00 a.m.-5:00 p.m. If you are unable to come during these hours due to work or class, or if you have an URGENT problem, call for a special appointment.

Degree Evaluation
After you have officially declared your major and minor, you should schedule a degree evaluation with an academic advisor in the Dean's office. You should have a degree evaluation AT LEAST two semesters prior to graduation.

Foreign Language Proficiency
The Bachelor of Arts degree in the College of Liberal Arts requires a level of proficiency equal to or above the completion of the fourth semester in one language (usually 506 + 507 (or 508K) + 312K + 312L). Check with language departments or the Measurement & Evaluation Center (MEC), 471-3032. The Bachelor of Science in Psychology requires second semester proficiency in one language; check with department of Psychology for other options.

Will a 'D' Count?
1. A grade of 'D' earned in a course taken at another institution WILL NOT be accepted as TRANSFER credit by the Office of Admissions.
2. A grade of 'D' earned in residence at U.T. Austin will satisfy most College of Liberal Arts degree requirements.
3. Liberal Arts students must have a 'C' average in ALL courses completed, AND a 'C' average in courses counting toward the major.
4. SOME majors require a 'C' in specific (or sometimes all) courses used for the major. Major requirements and exceptions can be found in the Undergraduate Catalog.

Courses "In Residence"
A course is considered to be "in residence" if it is listed in the Course Schedule and on a UT fee bill. Credit by examination, extension and correspondence courses are not "in residence." A minimum of 60 hours "in residence" is required, including at least 18 hours of major and 6 hours of minor coursework.

Credit-by-Examination
Credit-by-examination may be used to satisfy degree requirements if you petition to have it added to your transcript at the Measurement & Evaluation Center (MEC). This is the only way you may use "credit" toward a non-elective degree requirement. Check with your academic advisor or the MEC.

Pass/Fail (CR/F) Requirements
1. Courses taken on a Pass/Fail basis will be graded as CR or F and can ONLY be used as ELECTIVES.
2. A student must have received at least 30 hours of college credit PRIOR to registering for any course on a pass/fail basis unless the course is offered ONLY as pass/fail. Check with an academic advisor to be sure.
3. No more than two courses may be taken on a pass/fail basis per semester or over the entire summer session.
4. The grade status of a course cannot be changed after the official University deadline in the Course Schedule.
5. Grade status of a course can ONLY be changed ONCE in a semester.
6. Liberal Arts students are permitted to take up to sixteen hours of classroom and/or correspondence courses for elective credit on a pass/fail basis.

Courses Satisfying Two Requirements
1. Courses in the major and minor may be used to fulfill Area requirements unless expressly prohibited.
2. A course cannot be used to fulfill the requirements in more than one Area, unless it is used to partially fulfill the Substantial Writing Component requirement.
3. No course used to fulfill an area, major or minor requirement may be taken on a pass/fail basis.