Asian Studies Honors Thesis Contract
(Only For Officially Admitted Honors Program Students)

The Asian Studies honors thesis provides the opportunity for you to work closely with a faculty member and conduct in-depth research on a particular topic to enhance your educational goals. To support work on the thesis, students take the honors tutorial sequence ANS 678HA and ANS 678HB as independent meetings scheduled with the thesis supervisor. Additional sessions with other Asian Studies thesis students are coordinated by the Director of Asian Studies Undergraduate Honors.

This contract serves as an agreement between the student and their thesis supervisor as to how they will proceed and the expectations for each party. This document is one part of the dialogue between mentor and student.

**Students must submit the signed honors contract to the Department of Asian Studies Administrative Assistant, WCH 4.134 no later than the 4th class day of ANS 678HA.** The bulk of initial research and reading will be done during ANS 678HA of the honors tutorial sequence with ANS 678HB devoted to completing the thesis.

To graduate with honors, students must fulfill the following requirements:

- **ANS 678HA and 678HB, Honors Tutorial Course**, with a grade of A in 678HB, in which the student completes a thesis approved by their Asian Studies thesis supervisor and second reader.
- Completion (with a minimum grade of B+) of a Capstone seminar, ANS 379 (on various topics).
- A minimum UT Austin overall GPA of 3.25 and a 3.5 or higher GPA in the student’s major of Asian Studies or Asian Cultures and Languages.
- Completion of at least 60 semester hours in residence at UT. Up to 30 hours must be in Asian Studies, depending on major and catalog.

Students should select a second reader by the end of the semester they are enrolled in ANS 678HA. The two readers will assess the thesis based on the clarity of writing, strength of argument, breadth of research, and conformity with rules of proper academic conduct.

The thesis supervisor must be a faculty member (rank of tenured, tenure-track, or senior lecturer) affiliated with the Department of Asian Studies. The supervisor’s academic interest should be compatible with the scope of the proposed thesis so that they may be able to direct the project. The second reader may be any standing faculty at The University of Texas whose research interests relate to the student’s thesis topic. The selection of the second reader should be made in consultation with the thesis supervisor.

While the honors thesis supervisor will provide the main direction on the project, the Director of Asian Studies Undergraduate Honors is available to support you throughout the project.

The final bound thesis must be submitted to the Administrative Assistant in the Department of Asian Studies, WCH 4.134 **by 5:00 pm of the day after the last class day** of the semester in
which student was enrolled in ANS 678HB. The thesis cover page must contain the information specified by the Department of Asian Studies. In filing this official copy of your thesis, the bound thesis is the property of the Department of Asian Studies, The University of Texas at Austin.

The following materials must be submitted no later than the stated deadlines:

**ANS 678HA**
- **4th Class Day:** Submit signed honors contract with name and signature of the thesis supervisor to Department of Asian Studies Administrative Assistant, WCH 4.134.
- **12th Class Day:** Submit to thesis supervisor a research outline of 3-5 pages, including a draft bibliography. The outline should explain the objectives, methodology, structure, and possible conclusions of the thesis.
- **2nd-15th week of class:** Complete bulk of initial research and reading phase. Discuss findings and establish a working thesis argument with the thesis supervisor.
- **Last Class Day:** Submit a prospectus with a working thesis argument and a detailed chapter/section outline, as well as the name of the second reader, to the thesis supervisor.

**ANS 678HB**
- **4th Class Day:** Registration for ANS 678HB contingent upon approval of the thesis supervisor.
- **12th Class Day:** Complete first draft of a section on methodology and sources, and/or on context/background of thesis topic (e.g., historic, economic, literary, religious, etc.) and submit to thesis supervisor.
- **2nd-9th week of class:** For a 40-page thesis, aim to produce five – six pages a week. Leave time to incorporate changes suggested by your readers.
- **10th week of class deadline:** Submit a completed first draft by this date, and end of tenth week of the second semester, to the thesis supervisor and second reader. This will leave two-three weeks for comments and revisions before submitting a revised draft. Within this 3-week period, an oral presentation of the thesis will be presented at the Asian Studies Thesis Symposium, as part of Undergraduate Research Week.
- **13th week of class:** Submit a final draft to both readers. This will allow two weeks for final corrections, revisions, binding, and collection of signatures on the final copy.
- **Day after the Last Class Day 5:00 pm:** Submit bound (hard or soft binding, no spiral binding), signed copy of the thesis to Department of Asian Studies Administrative Assistant, WCH 4.134 in format required by the program.

In filing this official copy of the thesis, your bound thesis is the property of the Department of Asian Studies, The University of Texas at Austin.
- A thesis receiving Honors or Special Honors may be submitted to the PCL in the format required by the PCL.

Please consult the academic calendar and write down the dates during this semester for the deadlines given above. These are your deadlines for the various stages of your thesis. These deadlines can be modified at the discretion of your thesis supervisor.
<table>
<thead>
<tr>
<th>Task</th>
<th>Date</th>
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<tbody>
<tr>
<td>Outline and draft bibliography</td>
<td>(12th class day, 1st term)</td>
</tr>
<tr>
<td>Prospectus and chapter/section outline</td>
<td>(last class day, 1st term)</td>
</tr>
<tr>
<td>Name of second reader</td>
<td>(last class day, 1st term)</td>
</tr>
<tr>
<td>Draft of one section</td>
<td>(12th class day, 2nd term)</td>
</tr>
<tr>
<td>First draft to both readers</td>
<td>(10th week of class, 2nd term)</td>
</tr>
<tr>
<td>Final draft to both readers</td>
<td>(13th week of class, 2nd term)</td>
</tr>
<tr>
<td>Bound copy to dept. office</td>
<td>(day after the last class day)</td>
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</tbody>
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In order to ensure satisfactory progress, the student and supervisor agree to meet a minimum of ______ times per month, exclusive of electronic communication.

I have read and agree to the requirements for the completion of departmental honors.

Name of student (printed): ________________________________

Signature of student: ________________________________

Name of thesis supervisor (printed): ________________________________

Signature of thesis supervisor: ________________________________

Date: ________________________________
DUE BY LAST CLASS DAY 1ST TERM (ANS 678HA):

Name of student (printed): ______________________________________________________

Signature of student: ____________________________________________________________

Name of Second Reader (printed): ______________________________________________

Signature of Second Reader: _____________________________________________________

Date: ________________________________________________________________________