

CENTER for WOMEN'S & GENDER STUDIES
Approval For Undergraduate WGS 360 Research & Thesis
or WGS 679H Honors Tutorial Course (Thesis)

You may attach additional pages as needed.

WGS THESIS courses are restricted. Pages 1 and 2 of this form must be turned into the WGS office BEFORE you can be cleared to add the course during registration. INCOMPLETE FORMS WILL NOT BE ACCEPTED.

Add/drop closes on the 12th class day (Fall/Spring semester) or the 4th class day (Summer sessions).

Credit is only granted for work completed in the semester in which the student is enrolled (no retro-credit).

Proposals must show evidence of careful thought and preparedness, and be endorsed by a Women's and Gender Studies-approved faculty member qualified and willing to supervise the student's work.

Student Information

Semester/Session:

Course Number and Unique:

Name:

UT EID:

E-mail:

Local Phone:

Major:

Are you a Minor or a Portfolio Student in WGS? Yes No

Tentative Thesis Title:

Outline of Proposal

[Research Topic:]

[What is the working title for your thesis? What is your thesis topic?

Are you using any theoretical framework or other perspectives/tools for your analysis? What texts will you use as part of your research for your thesis? Attach a reading list if available. What will your grade be based upon? You and the faculty supervisor should agree on learning outcomes and a rubric for your final grade.]

Working Schedule: How many hours per week?

This course requires 3-9 hours of work a week for one semester.

[Remember a traditional course meets 3 hours a week, and then there is time set aside for studying/homework. Describe frequency of professor/student conferences. Be clear and concise about which days you'll be meeting with your faculty member. How will this fit in with your class schedule? Attach a schedule.

WGS 360 students should be mindful of the limitations of a one-semester thesis project; a solid foundation and good time management is key!]

Outline Deadlines for the Semester

[Outline the semester schedule of deadlines for your thesis.]

[Remember to allow enough time for research, outlining a project, turning in a rough draft, receiving revisions, and turning in additional drafts. Attach an agreed upon list of deadlines/milestones for the semester.

WGS 679H students will need to resubmit this form with an updated schedule before beginning their second semester.]

Rubric for Women’s & Gender Studies Thesis

[Faculty and students must agree upon how a grade will be determined.]

Please include a list of assignments and grade distribution.
Total should equal 100%.

Example:

- 10% Weekly Meetings/Writing Exercises
- 25% Thesis Outline/Research Journal
- 40% Annotated Bibliography and First Draft of Thesis
- 25% Final Thesis

For faculty/students working on the WGS HONORS Thesis, please be explicit and outline the difference between A, A-, B, or B-. A passing grade may not guarantee a student graduates with WGS HONORS. Please check with the department regarding WGS Honors requirements.

Faculty Supervisor REQUIREMENT

[Faculty Supervisors will be responsible for submitting a grade for the Internship course via the online grade sheet before “finals week”.]

[To the Faculty Member: *Thank you for your support of our WGS majors!* CWGS recommends students and faculty meet about once a week throughout the semester. The Center for Women’s and Gender Studies understands that all of our faculty affiliates come from disciplines all over campus. Therefore, we do not have a one-size-fits-all undergraduate thesis template. CWGS defers to the Faculty Supervisor on undergraduate thesis specifications. Students are expected to earn a letter grade for this course. A grade of “X” is discouraged, although circumstances may require it in rare cases. Please record the grade for WGS 360, 679HA, or 679HB via the online grading system prior to the final exam period. According to the Provost’s office - TAs, RAs, and GRAs are ineligible to serve as faculty supervisors.]

Printed Name of Faculty:

Faculty UT EID:

Supervising Faculty Signature:

Date:

Faculty Home Department:

Email:

Signature of Student: _____ Date: _____

Signature of WGS Academic Advisor: _____ Date: _____

Signature of WGS Associate Director/Honors Director: _____ Date: _____

*WGS Honors Thesis students may be eligible for research and conference travel funds.
Please contact the academic adviser for details.*

