



# CENTER FOR EAST ASIAN STUDIES

THE UNIVERSITY OF TEXAS AT AUSTIN

## Speaker Submission Form

*Please return to [ceas@austin.utexas.edu](mailto:ceas@austin.utexas.edu)*

Organizer (name, title, and affiliation):

Speaker (name, title, affiliation, and email):

Title of Talk:

If part of a series, series title:

Talk Description (approximately 250 words maximum):

Speaker Biography, if desired (approximately 150 words maximum):

Date and Time of Event \*:

Sponsors and Co-Sponsors:

Honorarium amount(s) and payee(s):

List of departments/centers for flyer distribution:

Any other information needed to organize (i.e., advertising preferences, will you be pre-circulating a paper):

Please attach images for flyer (two maximum) and any co-sponsorship logos if available.

\*Whenever possible please adhere to CEAS' standardized times of Friday starting at either noon or 3pm.