

	CHI326-2012 S (# 32125) RLM5.118 MWF 11-12AM	Textbook: 成功之道 Business Chinese for Success (Yuan)	
	Jeanette Chen (jeanettechen@austin.utexas.edu)	成功之道 线上部分 https://dase.laits.utexas.edu/collection/chinese_326	
1	Monday 1/14	Wednesday 1/16	Friday 1/18
	Introduction	1. Unit 1 VQ	1. Unit 1 Text
	A Brief Overview	3. Unit 1 Patterns	2. Q + A;
	HW: 1. Vocab quiz prep Unit 1, PP.9-14,20	HW: U. 1 text	HW: Unit 1 HW
		In-class Reading EX #1-5 in U. 1	Preview Supp. Readings
2	Monday 1/21	Wednesday 1/23	Friday 1/25
	MLK Holiday	1. 补充阅读, 小知识 PP. 20, 22 :	Resume
		2. Unit 1 General Quiz	听写Unit 1 Dictation
		HW: Unit 1 Dictation prep	HW: Discussion Circle 1
3	Monday 1/28	Wednesday 1/30	Friday 2/1
	Discussion Circle # 1	Resume ; DC Journal #1 Due	1. Unit 2 VQ
		2. General Notes on Business Communication	3. Unit 2 Patterns
	HW: 1. Resume	HW: Vocab Quiz Prep: Unit 2 pp.29-32, 38,39	HW: Unit 2 text
	2 Discussion Circle Reflective Journal #1		EX# 1~5 in U. 2 .
4	Monday 2/4	Wednesday 2/6	Friday 2/8
	1. Unit 2 Text	1. 补充阅读, 小知识 PP. 37,38,40:	1. Discussion Circle # 2
	2. Q + A ; EX # 1-5	2. Unit 2 General Quiz	
	HW: Unit 2 HW on BB	HW: Prep on DC # 2	HW: DC Reflective Journal # 2
	Preview Supp. Readings		
5	Monday 2/11	Wednesday 2/13	Friday 2/15
	DC reflective Journal # 2 due.	Unit 2 Dictation; Show Dictation prep for 20pts.	1. Unit 4 VQ 2. Unit 4 Patterns
	Midterm Exam Instruction	Business/ Cultural Interview	
	HW: Unit 2 Dictation prep	HW: Vocab Quiz Prep: Unit 4 PP.67-72, 77, 78	HW: U.4 text, EX #1~5 of U. 4
6	Monday 2/18	Wednesday 2/20	Friday 2/22
	1. Unit 4 Text - In-class Reading	1. 补充阅读, 小知识 PP. 77,78,80 ;	1. Discussion Circle # 3
	2. Q & A	2. Unit 4 General Quiz	
	3. Ex. 1~5 U. 4		
	HW: Prep for Unit 4 General Quiz	HW: Prep on DC # 3	Mid-term writing

	Preview Supp. Reading		
7	Monday 2/25	Wednesday 2/27	Friday 3/1
	Mid-term Discussions	Midterm Exam due	Unit 4 Dictation Business/ Cultural Interview
	HW: Mid-term writing	HW: 1. Unit 4 Dictation prep	HW: Prep for Business term review 1
8	Monday 3/4	Wednesday 3/6	Friday 3/8
	General Business Terms Semester Review Test #1	Midterm Exam (Attendance Required, No Tarry)	
9	Monday 3/11	Wednesday 3/13	Friday 3/15
	Spring Break	春假快乐	春假快樂
10	Monday 3/18	Wednesday 3/20	Friday 3/22
	Discussion Circle #4	News article on BB	Scheduled Talk on Chinese Business Cultural Points
	HW: Read article on BB	Prepare for Cultural Talk	Vocab Quiz Prep: Unit 7
11	Monday 3/25	Wednesday 3/27	Friday 3/29
	第七课 : 1. Unit 7 VQ	第七课: 1.Unit 7 text: In-class reading.	第七课 : 1. 补充阅读, 小知识
	3. Unit 7 Patterns	2. Q & A ; Show work on Ex. 1~5	
	HW L. 7 Reading- Ex # 1~5,U. 7	HW : Preview Supp. Reading	HW: Unit 7 General Quiz
12	Monday 4/1	Wednesday 4/3	Friday 4/5
	Final Exam Instruction	第七课: 1. Discussion Circle # 5	第七课 : Share Haier Discussion Sheet
	Unit 7 General Quiz		
	HW: DC #5 Prep	HW:Haier Discussion sheet	Complete discussion sheet. Work on Final PPT speech
13	Monday 4/8	Wednesday 4/10	Friday 4/12
	Haier Speech	第十课: 1. Unit 10 VQ & reading ;EX #1~5	1. Unit 7 & 10 dictation
		3. DC Journal # 5 Due	2.Business Interview
	HW: Vocab Quiz Prep : Unit 10, EX 1~5, U. 10 ; DC Journal # 5 is due.	HW: Dictation practices Read supplementary materials	HW:Unit10 HW
14	Monday 4/15	Wednesday 4/17	Friday 4/19
	Final Exam Discussion	Final exam due	Talk on Chinese Business Cultural Points
	HW: Final Exam	HW: Prepare for Cultural talks	HW: Contract 1
15	Monday 4/22	Wednesday 4/24	Friday 4/26

	Contract 1, Vocab quiz	Contract 2 ; Vocab Quiz	General Business Term semester review test 2
	Contrat 2	Prep for Semester Review Test 2	
16	Monday 4/29	Wednesday 5/1	Friday 5/3
Final Exam (Attendance Required, No Tarry. You must attend and support ALL presentations to receive your own final exam grade.)			
As a language class, the class content of CHI326 involves mainly business matters. With the aim to improve the communicative effect of using Chinese, this class is primarily focused on organized discussions/presentations using business vocabulary introduced. Listening and reading as well as colloquial expressions are not excluded. This course is designed to help students develop their Chinese language proficiency beyond the basic level and, in the meantime, offer basic knowledge in doing business with overseas companies mainly in regions such as China, Taiwan and Hong Kong.			
Lecturer: Jeanette Chen [jeanettechen@austin.utexas.edu]			
CHI326 PREREQUISITE: CHINESE 612, 320K or 325 WITH AT LEAST A "C" FOR GRADE. Instructor's consent is needed in some cases.			
Required Class Materials:			
1. Business Chinese for Success (ISBN 7-301-08014-X/H.1260) (Sold at Co-Op)			
2. Online audio material : https://dase.laits.utexas.edu/collection/chinese_326			
3. Online business interviews: http://www.laits.utexas.edu/orkelm/chinese/index.html			
4. Selected business articles on Blackboard			
Scholastic Dishonesty: Cheating in tests or quizzes, copying, allowing others to copy, or working together without authorization on any of the assigned coursework constitutes scholastic dishonesty and will be reported to the Office of the Dean of Students. The test, quiz, or assigned work involved will be counted as zero for both parties involved.			
Students with disabilities may request appropriate academic accommodations from the Division of Diversity and Community Engagement, Services for Students with Disabilities, 471-6259. (Voice) or 1-866-329-3986 (Video Phone) as soon as possible to request an official letter outlining authorized accommodations.			
Recommendations regarding emergency evacuation can be found at the Office of Campus Safety and Security, 512-471-5767, http://www.utexas.edu/safety/ . Link to information regarding emergency evacuation routes and emergency procedures can be found at: www.utexas.edu/emergency			
Behavior Concerns Advice Line (BCAL): 512-232-5050			
Accommodations for religious holidays: By UT Austin policy, you must notify me of your pending absence at least fourteen (14) days prior to the date of observance of a religious holy day.			
Grades with plus and minus scale for CHI326			
	**Class Preparation and In-Class Reading, Q& A, Participation	12%	
	Vocabulary / General Quizzes /Reading Quizzes	11%	
	Business Vocabulary Semester Reviews 1 & 2	4%	
	Homework , Resume, Cultural Interview Note Sheets, Discussion Circle Reflective Journals	15%	
	Dictations (80) & Dictation Prep (20)	10%	
	Presentations & scripts / Discussion Circle Oral Reports & worksheets / Cultural Presentations and all other oral works 18%		
	Mid-term Presentation-Oral and Written	12%	
	Final PPT Presentation -Oral and Written	18%	