



MMUF Mellon Mays Undergraduate Fellowship Program

Fellowship Contract

DEADLINE: Thursday, August 31, 2017

SUBMIT TO: Alberto Gonzalez (albertg@austin.utexas.edu)

QUESTIONS: Dr. Jacqueline Toribio, UT-Austin MMUF Director (toribio@austin.utexas.edu)

This contract outlines the benefits and obligations of the UT-Austin Mellon Mays Undergraduate Fellowship (MMUF) program. Please review the following program guidelines and acknowledge your understanding and acceptance by signing below.

PROGRAM GUIDELINES

- The fundamental objective of the MMUF program is to increase faculty diversity in the professoriate. MMUF fellows are expected to pursue an academic career that includes earning a PhD in a Mellon-approved field (<http://www.mmuf.org/about/eligible-fields-study>). MMUF fellows should apply to a doctoral program in their chosen field after completion of the undergraduate fellowship program.
- As a MMUF fellow, students should not simultaneously participate in programs such as McNair, MARC-MBRS, or I.E. (Intellectual Entrepreneurship). If you have questions about participating in other programs, please contact the UT-MMUF Director.
- MMUF fellows will conduct independent research outside of normal classes and events. Fellows should meet regularly with their MMUF Faculty Mentor, the UT-MMUF Director, and the MMUF TA to seek advising and discuss research progress.
- MMUF fellows will submit regular research reports to their Faculty Mentor for review at the end of each Fall and Spring semester and the Summer session. An honors thesis proposal should be submitted by the end of junior year. Fellows will also conduct oral presentations of their research projects.
- MMUF fellows must maintain a GPA of 3.2 or higher and full-time enrollment while in the program. Maintaining a high GPA, as well as completion of an honors thesis, will strengthen applications to PhD programs.
- MMUF fellows must take a GRE prep-course as part of the program, and should submit official GRE exam results to the UT-MMUF Director.
- MMUF fellows are expected to participate in all scheduled program events, including:
 - . Enrollment in *MAS 177: Mellon Mays Program Seminar* in Fall and Spring semesters for each year of the program
 - . Enrollment in *L A 125: Mellon Mays Program Seminar* in Summer Session II for each year of the program (*optional*)
 - . Attendance at MMUF conferences

- . Attendance at a national conference with the Faculty Mentor
 - . Attendance at meetings and other program events
 - . If unable to attend an event, MMUF fellows should notify the UT-MMUF Director in advance with a reasonable explanation for absences
- The MMUF program encourages participation in study abroad opportunities. Prior to departure, MMUF fellows who study abroad should work with their Faculty Mentor to develop a plan of research and meeting schedule. It is the responsibility of the MMUF fellow to maintain a research agenda while traveling, including completion of all assignments linked to the seminar, even if not enrolled. Failure to do so could result in termination from the program.
- MMUF fellows are eligible for annual financial support while in the program. Funding supports academic pursuits such as the cost of books, research, travel, and PhD program applications, and should not be used for other purposes. Some funding will be subject to successful application and approval of a budget proposal. Relevant paperwork must be approved by the UT-MMUF Director prior to funding disbursements.
 - . Up to \$3900 in academic year stipend
 - . Up to \$3900 in summer stipend
 - . \$300 in books, materials, or other research-related costs and supplies related to the MMUF project and/or honors thesis
 - . Up to \$1200 to attend a national conference with the Faculty Mentor
 - . \$600 in reimbursement for approved GRE course
 - . UT on-campus housing for Summer Session II course enrollment
 - . UT dining card for Summer Session II residency
 - . \$10,000 in one-time loan repayment upon completion of a Mellon-approved doctoral program
- MMUF fellows should notify the UT-MMUF Director immediately about any change in major, plan of study, enrollment status, or academic standing.
- If a mentor cannot be found for the student within a reasonable time frame, they will not be able to continue in the program.
- Students who violate the code of honor, MMUF or other university policies, they will be dismissed from the program.
- Upon completion of the undergraduate program, MMUF fellows are requested to remain in contact with the UT-MMUF Director and Mellon Foundation for purposes of tracking participants' progress. Fellows should complete all surveys and paperwork pertaining to the program, and should notify the UT-MMUF Director of any changes to contact information (address, telephone, and email).
- MMUF fellows have the right to withdraw from the program at any time. If a student decides to suspend their participation, their return is at the discretion of the director after evaluation.

IN SIGNING THIS DOCUMENT, I ACKNOWLEDGE MY ACCEPTANCE OF THE UT-AUSTIN MELLON MAYS UNDERGRADUATE FELLOWSHIP (MMUF) UNDER THESE GUIDELINES.

MMUF Fellow Printed Name

UT EID

MMUF Fellow Signature

Date

Faculty Mentor Printed Name

Department Affiliation