University of Texas
Naval Reserve Officer Training Corps
“Reef Points”

**UTNROTC Mission Statement:**
To develop midshipmen mentally, morally, and physically and to imbue them with the highest ideals of duty, honor, and loyalty in order to commission college graduates as naval officers who possess a basic professional background, are motivated toward careers in the naval service, and have a potential for future development in mind and character so as to assume the highest responsibilities of command, citizenship, and government.

**Midshipman Honor Code:**
Never before has the individual character of the American Sailor and Marine weighed so heavily on the calculus of potential conflict. For all the intrinsic excellence of your technology, experience demonstrates that its successful employment in battle continues to depend upon the integrity, courage, commitment, and professional excellence of those called upon to bring it to bear in defense of freedom. With ruthless efficiency and finality, the awesome violence of modern warfare distinguishes forces filled with these attributes from those rendered hollow by their absence.

Military systems, which often operate under extreme duress, are built upon a foundation of absolute trust and fidelity. You don’t learn that when you get to the fleet; you take it to the fleet. This may seem to be a harsh standard, but it’s not that difficult to understand what your obligations are.

A midshipman does not lie, cheat, or steal.

**Responsibilities of the Professional Midshipman:**

1. Set the example and know your job.
2. Carry out assignments to the utmost of your ability.
3. Be resourceful and take the initiative.
4. Keep your seniors, peers, and subordinates informed.
5. Know midshipmen regulations and see that you and others follow them.
6. Take pride in your appearance, both in and out of uniform, both in and out of ranks.
7. Understand the reasons for drill and ceremonies.
8. Be a good follower and, when given command, be a good leader.
9. Deal fairly and impartially with others.
10. Be unselfish in all you do by putting your own welfare last.
**Inspectable knowledge:**

**Fourteen Leadership Traits**

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<tr>
<th>Trait</th>
<th>Quality</th>
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<td>Justice</td>
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<td>Judgment</td>
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<td>Initiative</td>
<td>Enthusiasm</td>
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**Sailor’s Creed**

I am a United States Sailor.
I will support and defend the Constitution of the United States of America and I will obey the orders of those appointed over me.
I represent the fighting spirit of the Navy and those who have gone before me to defend freedom and democracy around the world.
I proudly serve my country's Navy combat team with Honor, Courage, and Commitment.
I am committed to excellence and the fair treatment of all.

**Eleven General Orders**

1. To take charge of this post and all government property in view.
2. To walk my post in a military manner, keeping always on the alert and observing everything which takes place within sight or hearing.
3. To report all violations of orders I am instructed to enforce.
4. To repeat all calls from posts more distant from the guard house than my own.
5. To quit my post only when properly relieved.
6. To receive, obey, and pass on to the sentry who relieves me, all orders from the Commanding Officer, Command Duty Officer, Officer of the Deck, and Officers and Petty Officers of the Watch only.
7. To talk to no one except in the line of duty.
8. To give the alarm in case of fire or disorder.
9. To call the Officer of the Deck in any case not covered by instructions.
10. To salute all officers and all colors and standards not cased.
11. To be especially watchful at night and during the time for challenging, to challenge all persons on or near my post, and to allow no one to pass without proper authority.

**Force Organization**

**Fleets:**
- 2nd – Atlantic
- 3rd – Pacific
- 5th – Persian Gulf & Arabian Sea
- 6th – Med
- 7th – Japan

**Marine Expeditionary Units (MEUs):**
- 7 total
  - 3 West Coast: 11, 13, 15
  - 3 East Coast: 22, 24, 26
  - 1 Japan: 31
Marksmanship Guide Lines

Safety Rules
1. Treat every weapon as if it were loaded.
2. Never point a weapon at anything you do not intend to shoot.
3. Keep your finger straight and off the trigger until you are ready to fire.
4. Keep the weapon on safe until you intend to fire.

Weapons Condition Codes
Condition 1: Mag inserted, round in chamber, bolt forward, safety on, ejection port cover closed.
Condition 2: N/A (Only applicable to weapons with an external hammer.)
Condition 3: Mag inserted, chamber empty, bolt forward, safety on, ejection port cover closed.
Condition 4: Mag removed, chamber empty, bolt forward, safety on, ejection port cover closed.

Weapon Commands
“Load” Take weapon from condition 4 to condition 1.
“Make Ready” Take weapon from condition 3 to condition 1.
“Fire” Engage target.
“Cease Fire” Stop target engagement.
“Unload” Take weapon from any condition to condition 4.
“Show Clear” Show a second individual weapon to ensure condition 4.

Immediate Actions (when weapon does not fire)
Tap Slap the bottom of the magazine.
Rack Pull the charging handle to the rear and release.
Bang Sight and attempt to fire.

General US/Navy/Marine Corps Knowledge

United States National Ensign
Colors Red--blood shed in defense of our nation
White--purity of our nation
Blue--pride in our nation
Stripes 7 red, 6 white represent the original 13 states
Stars 5 rows of 6 stars each, 4 rows of 5 stars each

USN Knowledge

Meaning of the Navy Colors
1. Eagle- National Defense
2. Anchor- Maritime Tradition
3. Ship at Sea- US Naval Service
4. Ship- USS Constitution

Terms:
Adrift.......................... Out of place, lost, or loose from moorings
Aye-aye....................... I understand and will comply
Bulkheads..................... Walls
Carry On...................... Resume work or duties
Colors......................... National flag; ceremony of raising flag at 0800 and lowering flag at sunset
Deck.............................. Ground of a ship
Field Day......................... Day or time set aside for cleaning
Head............................... Bathroom
Liberty............................. Permission given to be absent from station
Mess............................... Group of people who regularly eat together; meal
Port............................... Left
Scuttlebutt....................... Drinking fountain; rumor
Secure............................. Make fast or safe; order given on completion of task meaning to withdraw from station or duties
Square Away...................... Put in proper place; finish; make shipshape
Starboard....................... Right
Watch............................. Period of time on duty

Oldest Commissioned Ship in the Navy
USS Constitution (1798)

Nickname of USS Constitution
"Old Ironsides"

Depth of a fathom
Six feet

Who names ships today
The Secretary of the Navy

Birthday of the Navy
13 OCT 1775

Founding of the Department of the Navy
1798

Navy Colors
Blue and Gold

Current Navy Seal adopted
1959

Father of the Navy
John Paul Jones

Father of the Nuclear Navy
Admiral Rickover

First nuclear submarine was the
USS Nautilus

The oldest nuclear carrier in the fleet:
USS Enterprise

_Navy Hymn_
Eternal Father, strong to save,
Whose arm hath bound the restless wave,
Who bidd'st the mighty ocean deep
Its own appointed limits keep;
Oh, hear us when we cry to Thee,
For those in peril on the sea!

O Christ! Whose voice the waters heard
And hushed their raging at Thy word,
Who walked'st on the foaming deep,
And calm amidst its rage didst sleep;
Oh, hear us when we cry to Thee,
For those in peril on the sea!

Most Holy Spirit! Who didst brood
Upon the chaos dark and rude,
And bid its angry tumult cease,
And give, for wild confusion, peace;
Oh, hear us when we cry to Thee,
For those in peril on the sea!

O Trinity of love and power!
Our brethren shield in danger's hour;
From rock and tempest, fire and foe,
Protect them wheresoe'er they go;
Thus evermore shall rise to Thee
Glad hymns of praise from land and sea.

USMC Knowledge

Meaning of the Marine Colors
1. Eagle- National Defense
2. Globe- Worldwide Service
3. Anchor- Maritime Tradition

Meaning of the Blood Stripe
In memory of those who died at Chapultepec

Birthday of the Marine Corps
10 NOV 1775

Birthplace of the Marine Corps
Tun Tavern Philadelphia, PA

First Commandant of the Marine Corps
Captain Samuel Nichols

Grand Old Man of the Marine Corps
Archibald Henderson

Mascot of the Marine Corps
English Bulldog

Marine Corps Motto
Semper Fidelis “Always Faithful”

Only two Marines to receive two Medals of Honor
Dan Daly and Smedley Butler

Only Marine to receive five Navy Crosses
Lewis B. "Chesty" Puller

Origin of the nickname Leatherneck
Derived from the fact that Marines used to wear high leather collars to defend against sword slashes
**Marine Hymn**

From the Halls of Montezuma
To the shores of Tripoli
We fight our country's battles
In the air, on land, and sea;
First to fight for right and freedom
And to keep our honor clean;
We are proud to claim the title
Of United States Marine.

Our flag's unfurled to every breeze
From dawn to setting sun;
We have fought in every clime and place
Where we could take a gun.
In the snow of far-off Northern lands
And in sunny tropic scenes;
You will find us always on the job --
The United States Marines.

Here's health to you and to our Corps
Which we are proud to serve;
In many a strife we've fought for life
And never lost our nerve.
If the Army and the Navy
Ever look on Heaven's scenes,
They will find the streets are guarded
By United States Marines.

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<thead>
<tr>
<th><strong>Enlisted Ranks</strong></th>
<th><strong>Officer Ranks</strong></th>
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<tbody>
<tr>
<td><strong>Navy</strong></td>
<td><strong>Marine Corps</strong></td>
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<tr>
<td>Seaman Recruit (SR)</td>
<td>Private (Pvt)</td>
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<td>Seaman Apprentice (SA)</td>
<td>Private First Class (PFC)</td>
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<td>Seaman (SN)</td>
<td>Lance Corporal (LCpl)</td>
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<td>Petty Officer Third Class (PO3)</td>
<td>Corporal (Cpl)</td>
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<td>Rank</td>
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<tr>
<td>Petty Officer Second Class (PO2)</td>
<td>Sergeant (Sgt)</td>
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<tr>
<td>Petty Officer First Class (PO1)</td>
<td>Staff Sergeant (SSgt)</td>
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<tr>
<td>Chief Petty Officer (CPO)</td>
<td>Gunnery Sergeant (GySgt)</td>
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<td>Senior Chief Petty Officer (SCPO)</td>
<td>Master Sergeant (MSgt)</td>
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<td>Master Chief Petty Officer (MCPO)</td>
<td>Master Gunnery Sergeant (MGySgt)</td>
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<td>Sergeant Major (SgtMaj)</td>
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## Midshipmen Ranks

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<thead>
<tr>
<th>Class</th>
<th>Shoulder Insign. Marks</th>
<th>Blue Coat Sleeve</th>
<th>Collar Device</th>
<th>Rank</th>
<th>Shoulder Insign. Marks</th>
<th>Blue Coat Sleeve</th>
<th>Collar Device</th>
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</thead>
<tbody>
<tr>
<td>MIDN 4/C</td>
<td>No stripes with fouled anchor</td>
<td>No stripes</td>
<td>No collar device</td>
<td>MIDN EN</td>
<td>One horizontal stripe with star</td>
<td>One gold bar (left &amp; right)</td>
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<tr>
<td>MIDN 3/C</td>
<td>One diagonal stripe with fouled anchor</td>
<td>One stripe</td>
<td>Right Anchor only</td>
<td>MIDN LTJG</td>
<td>Two horizontal stripes with star</td>
<td>Two gold bars (left &amp; right)</td>
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<tr>
<td>MIDN 2/C</td>
<td>Two diagonal stripes with fouled anchor</td>
<td>Two stripes</td>
<td>Right and Left Anchors</td>
<td>MIDN LT</td>
<td>Three horizontal stripes with star</td>
<td>Three gold bars (left &amp; right)</td>
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<tr>
<td>MIDN 1/C</td>
<td>One horizontal stripe with fouled anchor</td>
<td>One stripe</td>
<td>Right and Left Anchor &amp; Eagles</td>
<td>MIDN LCDR</td>
<td>Four horizontal stripes with star</td>
<td>Four gold bars (left &amp; right)</td>
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<td></td>
<td>MIDN CDR</td>
<td>Five horizontal stripes with star</td>
<td>Five gold bars (left &amp; right)</td>
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## Chains of Command

**NATIONAL:**

- President, Commander-in-Chief: The Honorable Mr. Bush
- Vice President: The Honorable Mr. Cheney
- Secretary of Defense: The Honorable Mr. Rumsfeld
- Secretary of the Navy: The Honorable Mr. England
- Chief of Naval Operations (CNO): Admiral (ADM) Mullen
- Master Chief Petty Officer of the Navy: MCPON Scott
- Chief of Naval Education and Training(CNET): Vice Admiral (VADM) Moran
- Commandant of the Marine Corps: General Hagee
- Sergeant Major of the Marine Corps: Sergeant Major Estrada
Secretary of the Army    The Honorable Mr. Harvey
Chief of Staff of the Army    General Schoomaker
Sergeant Major of the Army    Sergeant Major Preston
Secretary of the Air Force    The Honorable Mr. Geren (acting SAF)
Chief of Staff of the Air Force    General Jumper
The Chief Master Sergeant of the Air Force    CMSAF Murray

UTNROTC:
Commanding Officer (CO)    CAPT Inbody, USN
Executive Officer (XO) / Senior Advisor    CDR Hilberg, USN
Marine Officer Instructor (MOI)    Capt Raths, USMC
Assistant MOI (AMOI)    GySgt Schnackenberg, USMC
Air Warfare Officer / Freshman Advisor    LT Roberts, USN
Surface Warfare Officer / Junior Advisor    LT Whitt, USN
Submarine Warfare Officer / Sophomore Advisor    LT Gilbreath, USN

BATTALION:
**For your information:**

**Navy Core Values**

**Honor:** “I will bear true faith and allegiance…” Accordingly, we will: Conduct ourselves in the highest ethical manner in all relationships with peers, superiors and subordinates; Be honest and truthful in our dealings with each other, and with those outside the Navy; Be willing to make honest recommendations and accept those of junior personnel; Encourage new ideas and deliver the bad news, even when it is unpopular: Abide by an uncompromising code of integrity, taking responsibility for our actions and keeping our word; Fulfill or exceed our legal and ethical responsibilities in our public and personal lives twenty-four hours a day. Illegal or improper behavior or even the appearance of such behavior will not be tolerated. We are accountable for our professional and personal behavior. We will be mindful of the privilege to serve our fellow Americans.

**Courage:** “I will support and defend…” Accordingly, we will: Have the courage to meet the demands of our profession and the mission when it is hazardous, demanding, or otherwise difficult; Make decisions in the best interest of the Navy and the nation, without regard to personal consequences; Meet these challenges while adhering to a higher standard of personal conduct and decency; Be loyal to our nation, ensuring the resources entrusted to us are used in an honest, careful, efficient way. Courage is the value that gives us the moral and mental strength to do what is right, even in the face of personal or professional adversity.

**Commitment:** “I will obey the orders…” Accordingly, we will: Demand respect up and down the chain of command; Care for the safety, professional, personal, and spiritual well-being of our people; Show respect toward all people without regard to race, religion, or gender; Treat each individual with human dignity; Be committed to positive change and constant improvement; Exhibit the highest degree of moral character, technical excellence, quality and competence in what we have been trained to do. The day-to-day duty of every Navy man and woman is to work together as a team to improve the quality of our work, our people, and ourselves.
Congressional Leadership
Senate President Pro Tempore        Ted Stevens (R-AK)
Senate Majority Leader              William H. Frist (R-TN)
Speaker of the House                J. Dennis Hastert (R-IL)
House Majority Leader               Tom Delay (R-TX)

Supreme Court Justices (in order of seniority)
John Paul Stevens (R/ Ford)
Sandra Day O’Connor (R/ Reagan)
Antonin Scalia (R/ Reagan)
Chief Justice William H. Rehnquist (R/ Nixon)
Anthony Kennedy (R/ Reagan)
David H. Souter (R/ Bush Sr.)
Clarence Thomas (R/ Bush Sr.)
Ruth Bader Ginsburg (D/ Clinton)
Steven G. Breyer (D/ Clinton)

Officer’s Oath
I, ___, do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign or domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter: So help me God.

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<td><strong>Air Force</strong></td>
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<td>Private (PV1)</td>
<td>Airman Basic (AB)</td>
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<td>Private (PV2)</td>
<td>Airman (A1C)</td>
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<td>Private First Class (PFC)</td>
<td>Airman First Class (A1C)</td>
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<td>Corporal (CPL)</td>
<td>Senior Airman (SrA)</td>
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<td>Specialist (SPC)</td>
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<td>Military Customs and Courtesies:</td>
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Saluting

Proper Distance
a) Execute salute at a distance of 6 paces when passing an oncoming officer. Do not render a salute if over 30 paces from a stationary officer.
b) Appropriate Times to Salute
Only salute while in uniform.
c) Whenever covered indoors or out (one is covered indoors when under arms or carrying colors).
d) Salute all officers superior to yourself whether they are in uniform or not, in the Navy or another U.S. service, including all superior officers of foreign nations.
e) Salute the automobiles of officers (identified by a blue Department of Defense sticker).
f) Salute in the direction of the ensign during morning and evening colors. If in a car during colors, stop the car and sit at attention until carry-on is sounded.
g) Only salute when not burdened with a physical load which requires both hands to control or lift.

Proper Greetings
Greetings should be in a forceful and confident manner. The specifics of the greetings should include a salute (if appropriate) accompanied by the appropriate greeting (Good Morning/ Afternoon/ Evening), and correct rank. If reporting to a superior at their request, state “reporting as ordered” as well. If you require to speak to a superior, ask “request to speak to the (appropriate rank).”

Classroom Etiquette
When in any class discussion of lecture given by any officer, proper etiquette consists of identifying yourself when you speak. Moreover, when at lectures in an auditorium, one is required to stand when speaking or being spoken to.

Reporting to a Senior
1) Stand at the side of the door.
2) Knock firmly three times on the door.
3) “Sir, (your rank and name) request permission to speak to (officer’s rank and name).”
4) When ordered to enter, march in, center on desk 12 inches from desk, at attention.
5) “Sir, (your rank and name) reporting as ordered,” or state your business.
6) When conversation is finished or you are dismissed, come to attention, say “Aye-aye, Sir,” step back, offer greeting of the day, about face, march out.

Response to Superiors
1) “Yes, Sir,” “No, Sir,” and “Aye-aye, Sir” are proper responses. “Yeah,” “yep,” and “uh-huh” are not.
2) The phrase “Sir, yes Sir” will not be used.
3) When you have received an order, understand its meaning and plan to obey it, say “Aye-aye Sir/Ma’am.”
4) Demonstrate inflection/ demeanor of military responses: motivated, distinct, good volume.
5) Proper decorum will be used with all upper class midshipmen and officers.

Formal Introductions
When introducing your date or friend or any other person to a superior officer, first say the officer’s name and then the other person’s name. (i.e. “Captain Inbody, this is my date, Jennifer.” NOT “Jennifer, this is Captain Inbody.”)

Military Standing Positions:
1. **Position of Attention**
   i) The basic position from which all other movements are performed.
   ii) How a person is called to attention
      (a) In formation: “Squad, A-ten-shun.”
      (b) In classroom: “Attention on deck.”
   iii) Fundamental aspects of the position
      (a) Heels together and online
      (b) Feet at a 45 degree angle
      (c) Shoulders back
      (d) Thumbs along trouser seam
      (e) Head and eyes to the front
      (f) Knees slightly bent

2. **Position of Parade Rest**
   i) Given from the position of attention
   ii) One of four forms of rest (parade rest, at ease, rest, and fall out)
   iii) Fundamental aspects of the position
      (a) Right foot remains in place
      (b) Left foot moves 12 inches to the left
      (c) Arms fold behind back
      (d) Left hand clasps right hand, all fingers remain together and straight.
      (e) While in the position of parade rest, one must first come to attention before responding to a command of question.
   iv) How a person is ordered to parade rest
      (a) In formation: “Squad, Parade-Rest.”

3. **Position of At Ease**
   i) Called from attention
   ii) Right foot remains in place
   iii) Left foot may move any distance
   iv) While at ease, individual may adjust uniform and talk in low whisper amongst fellow platoon members.

4. **Position of At Rest**
   i) The position of rest is the same as at ease except:
      (a) Individual may move both feet
      (b) Individual may speak in conversational tone

*Four Purposes of Military Drill:*
1. To give the senior personnel the practice of command.
2. To practice precision and instant obedience to orders.
3. To move a unit in an efficient manner.
4. To foster familiarity with arms.
For your inspiration:

Once I was a Navyman...

I like the Navy... I like standing on the deck on a long voyage with the spray of the sea in my face and ocean winds whipping in from everywhere... and the feel of the giant steel ship beneath me, it's engine driving against the sea.

I like the Navy... I like the noises of the Navy- the clang of steel, the ringing of bells, the foghorns and strong laughter of Navy men at work. I like the ships of the Navy- the nervous darting destroyers, sleek silent submarines, the plodding heavy cruisers, the majestic battleships, and the steady, solid carriers.

I like the names of Navy ships: Hornet, Ranger, Enterprise, Sea Wolf, Iwo Jima, Wasp, Intrepid, Shangri-La, and Constitution... majestic names for majestic ships of the line.

I like the bounce of Navy music and the tempo of a Navy Band, "Liberty Whites," and the spice of a foreign port. I like the Shipmates I've sailed with... the kid from the Iowa cornfield, a pal from New York's Eastside, an Irishman from Boston, and a drawling friendly, Texan.

From all parts of the land they come... from the farms of the Midwest, small towns of New England, the cities, the mountains and the prairies. All Americans, all are comrades in arms. All are men of the sea.

I like the adventure in my heart when my ship puts out to sea, and I like the electric thrill of sailing home again, with the waving hands of welcome from family and friends waiting on shore. The work is hard, and the going rough at times, but there's the companionship of robust Navy laughter, the devil-may-care philosophy of the sea.

And after a day of hard duty, there is a serenity of the sea at dusk... with the white caps dancing on the ocean waves and the mystery of the ocean at night. I like the lights of the Navy in the darkness- the masthead lights, and red and green sidelights, and stern light.

They cut through the night and look like a mirror of stars in darkness. There are the quiet nights and the quiet of the mid-watch when the ghosts of all the sailors of the world stand with you. And there is the aroma of fresh coffee from the galley.

I like the legends of the Navy and the men who made them. I like the proud names of Navy heroes: Halsey, Nimitz, Perry, Farragut, and John Paul Jones. A man can find much in the Navy- comrades in arms... pride in a country... a man can find himself.

In the years to come, when a sailor is home from the sea, he will still recall with fondness the ocean spray on his face when the sea is angry... and there will always be the faint aroma of fresh paint in his nostrils, and the echo of hearty laughter of seafaring men who were once his close companions... and locked on land, he will grow wistful for his Navy days... when the seas belonged to him and a new port of call was always just over the horizon.

Remembering this, he will stand taller and say, "Once, I was a Navyman."