The Plan2News is delivered via email every Tuesday and Friday. You can also view the pdf version online at the Plan II website.

**ITEMS IN BLUE ARE NEW; ITEMS IN RED ARE LAST CHANCE**

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**PLAN2NEWS**
1. Mr. Plan II
2. P2SA Blog
3. Thesis Registration Information Fall 2014
4. Rowe-Koehl Travel Grant
5. Plan II Travel Grant Application
6. Advising Notice
7. Update Your Contact Information with Plan II

**ACADEMIC ANNOUNCEMENTS**
1. INSPIRE Women’s Leadership
2. Honors Colloquium Seeks Mentors
3. EU Center of Excellence Grants
4. Junior Fellows Program
5. AppliedPolitical Strategies Scholarship
6. NASA JBL Competition
7. McNair Scholars Program
8. INSPIRE Women’s Leadership
9. COLA Scholarships
10. UT Micro Farm Weekly Workdays
11. Psychology Internal Transfer Sessions
12. Flu Shots for Students
13. Texas Language Center

**STUDY ABROAD**
1. Spring 2015 Guatemala and Belize
2. Boren Study Abroad Scholarships
3. Humanity in Action Fellowship
4. UT Austin Passport Services

**EMPLOYMENT AND INTERNSHIPS**
1. Sanger Learning Center Jobs
2. Liberal Arts Career Services
3. White House Internship Program
4. Technology Development Job Opportunity
5. LBJ School IT Support Assistant
6. StartATX
7. Dropbox in Austin
8. YES Prep Schools Teaching Positions

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**USEFUL MISCELLANY**
1. About Plan2News
2. Submitting to Plan2News

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Have a good Spring Break!
Full thesis registration instructions, the Plan II Thesis Manual, and both forms can be found online at: http://www.utexas.edu/cola/progs/plan2/advising/thesis/

Rowe-Koehl Travel Grant

Do you have a great idea for a trip that is not directly tied to your academic career? The Rowe-Koehl Travel Scholarship might just be right for you.

This annual award is given to a Plan II student in good standing with the program whose travel promises to address the most interesting idea or question proposed. The award winner is determined by the Director and a committee of his/her choosing. Preference will be given to applicants whose travel will be abroad to a country or countries with which they have no close family ties or extensive previous experience.

Note that this scholarship is not intended to be coupled with an already-planned Study Abroad experience, nor is it intended to be coupled with or pay for a for-credit program. The spirit in which the award has been given is to encourage travel and learning in a non-traditional setting. For that reason, this is not a need-based nor is it a scholastic achievement grant. Grade point averages or financial need will not be considered, only the merit of the proposal.

Applicants should submit a single page description of their intended travel abroad, including an indication of their motivation and what their expectations might be to the Travel Grant coordinator, Phillip Dubov, CLA 2.502. Submissions by email (planiischolarships@austin.utexas.edu) will be accepted, but one page only, please. The deadline is March 29th.

The award winner will be expected to write a letter of thanks as well as a brief narrative account of their travels. Photos are welcomed but are not required.

Plan II Travel Grant Application

2014 Summer & Fall Travel Grant Application

Application deadline: March 29, 2014

PURPOSE: Plan II Travel Grants are made to Plan II students only, for academic purposes such as: Attending a conference in your field Study abroad (any program, whether or not sponsored by UT) Gathering data in anticipation of a thesis project (see also Plan II Thesis Grants) Plan II does not help you pay for nonacademic travel.

NOTE: Plan II Travel Grants are not intended to cover the entire cost of your proposed travel or project. Only one type of grant will be awarded per student, per travel program or project.

ADDITIONAL INFORMATION AND LINK TO APPLICATION AT

Advising Notice

It is more important than ever that students' degree audits accurately reflect progress towards graduation. This means making sure that credit you have completed through placement exams or transfer work has been claimed and/or posted to your UT record. You can check your Interactive Degree Audit at: http://registrar.utexas.edu/students/degrees/ida

If you have test credit hours that fulfill specific degree requirements (such as American history, foreign language, US government) and have not yet claimed those credit hours, NOW IS THE TIME. Claim your test credit via Student Testing Services at: http://ctl.utexas.edu/studenttesting/welcome-to-student-testing-services/ (click on "View Scores and Claim Credit" on the left - choose to claim credit not placement).

If you have taken the AP Government exam but not yet signed up for the Texas Government test required to complete credit for GOV 310L, NOW IS THE TIME. Sign up at: http://ctl.utexas.edu/studenttesting/welcome-to-student-testing-services/ (Click on "Monthly Test Schedule and Registration" on the left, and look for "Texas Government Only" exam on the schedule).

If you have taken degree requirements at another institution and not yet transferred the credits to UT, NOW IS THE TIME. Request an official transcript from the institution where you took the courses, and have it sent to the UT Admissions
office.

**Update your contact information with Plan II**

Please notify Plan II ([scalora@austin.utexas.edu](mailto:scalora@austin.utexas.edu)) when you change your email address, permanent address (usually your parents' address) or your combination majors/degrees. Our database does not automatically update when you use UTDirect or change majors at your Deans' offices.

**ACADEMIC ANNOUNCEMENTS**

**INSPIRE Women’s Leadership Program, Open House**

INSPIRE Open House and Information Session on March 26th, Burdine 214. Come anytime between 11:00 AM and 2:00 PM. Pizza will be served.

Women in the class of 2017 of any major are encouraged to apply for the INSPIRE Women’s Leadership Program, a three-year program that helps you develop the skills necessary to achieve the highest levels of success in your chosen field.

Apply between Feb. 17 and May 2. INSPIRE is a three-year program (sophomore to senior), sponsored by the Center for Women’s & Gender Studies at UT Austin, that motivates and supports students in the classroom, on campus, and in community leadership roles. The program offers young women opportunities to develop leadership skills by benefitting from the experiences of successful female mentors, engaging in service learning in supportive community settings, and working with other young women in environments that foster support and community in a diverse group across disciplines.

INSPIRE is accepting applications for Fall, 2014. Women students from any major who will be sophomores in the fall are encouraged to apply!

Students are chosen based on numerous factors including, but not limited to: individual leadership potential, maturity, ability to deal with challenges, and a capacity to reflect on their personal strengths and weaknesses, special interests, unique characteristics or diverse experiences that contribute to the program’s learning goals, interest in public service, and a commitment to participate fully.

Students in the program are from a variety of majors, including engineering, architecture, biology, business, economics, international relations and global studies, and pre-med.

Please feel free to call Nancy Ewert at 512-471-5680 or email [newert@austin.utexas.edu](mailto:newert@austin.utexas.edu) with any questions you might have.

**More information on INSPIRE APPLY HERE**

**Honors Colloquium Seeks Student Mentors**

The University Honors Center invites UT Austin students (including those who are graduating this May) to apply for a position as an Honors Colloquium student mentor for the 33rd annual Honors Colloquium, July 23-26, 2014.

The Honors Colloquium is a three-day event that takes place on The University of Texas at Austin campus and is designed to introduce rising high school seniors to life at the university while encouraging them to apply to UT and its honors programs.

Student mentors are a critical component of the Honors Colloquium. They interact with participants, serve as RAs, and provide support for Honors Colloquium programs and activities.

Students may learn more about the position and application here: [http://www.utexas.edu/ugs/hc/mentor](http://www.utexas.edu/ugs/hc/mentor)

Applicants must submit all materials online by 5 p.m. Friday, March 28, 2014.

**EU Center of Excellence Grants**

The Center for European Studies/ EU Center of Excellence is pleased to offer travel grants for three UT undergraduate students and two Texas high school teachers to participate in the EUCE Brussels Program.

The program is an organized trip to Brussels June 15-20, 2014. During the trip, you will be given tours of EU and international offices and the opportunity to meet with EU officials. Past trips have included tours and meetings at the European Parliament, European Council, and NATO headquarters.

The grant covers round-trip airfare, hotel accommodations, and some meals. ALL UT undergraduates and Texas high school teachers are eligible.

The application deadline, including supporting materials, in March 21, 2014.

For more information and a link to the application, please visit [http://tinyurl.com/EUCEBrussels](http://tinyurl.com/EUCEBrussels)

**Junior Fellows Program**

The Junior Fellows Program was begun in 1959 by Harry Ransom as a means of encouraging academic excellence in the College of Arts and Sciences. At that time it was essentially an honor society to which students were elected at the end of their freshman year. Over the years, the Junior Fellows has evolved into a society of juniors and seniors from the University at large who are engaged in independent research projects under the direction of members of the faculty. Fellows are required to attend meetings of the group, held every other week in both the fall and spring semesters. Besides project presentations, meetings feature discussions led by eminent scholars from on and off campus. Fellows have the opportunity to participate in field trips, seminars, and other academic activities. It is possible to earn academic credit for work done as a Junior Fellow, by enrolling in the appropriate conference course with the supervising professor. For example, Humanities and Plan II majors usually use their senior theses as their Junior Fellows projects. Students pursuing Special Honors in their major use the honors thesis number. Other non-honors courses are also available, for example ARH 376, E 367C, CH 475K, RTF 336. Fellows should register for the course that is approved by their advisers, fits into their degree plans, and has the right format for the chosen topic. Funds are available to assist Fellows with expenses involved in their research. There is also money available for Fellows who can demonstrate financial need.

**Application Procedure**

Application is open to any qualified
student from any program on campus who will have completed 60 hours prior to the Fall semester. Junior Fellows normally have a GPA of at least 3.75, but outstanding students whose abilities are manifested in other ways should not hesitate to apply. Although administered by the College of Liberal Arts, the program is open to all qualified students on campus. Many students from outside Liberal Arts are presently members.

For more information contact Dr. Larry Carver (carver@austin.utexas.edu) in the Liberal Arts Honors Office by email or phone at 471-3458.

Applications are due Friday, March 21, 2014 for the 2014-2015 academic year.

Membership in Junior Fellows begins the fall semester following the spring recruitment period.

The Department of Government’s Applied Political Strategies Scholarship

Are you interested in political campaigns and elections? Do you want to learn more about cutting-edge data analysis and technology in campaigns? Do you want to jumpstart your career in this exciting field? Submit your application today for the Department of Government’s Applied Political Strategies Scholarship.

Established in 2013, the Applied Political Strategies Scholarship provides scholarship support to students interested in the study of federal and statewide campaigns and elections. The scholarship encourages and subsidizes targeted internships with campaign-oriented organizations.

Scholarship recipients receive funds that may be used to offset living expenses associated with an unpaid internship, tuition and other fees, and other academic related expenses. Recipients also receive assistance being placed in a relevant internship. Internships will be targeted when related to digital campaigns and/or data analysis related to campaigns and elections.

Act now! Apply online through the scholarship portal: http://links.utexas.edu/cedgrk

The application is currently open and set to close March 28, 2014. Contact Stuart Tendler with any questions:

smtendler@austin.utexas.edu.

2014 NASA JPL Challenge

NASA Jet Propulsion Laboratory is calling all UT-Austin students from any background and disciplines to participate in the 2014 Space Mission Design Challenge. Submit a one-page summary of your idea to fly in space by March 31st to Payam.Banazadeh@jpl.nasa.gov and include “UTSMDC2014” in your email subject line. Only requirement for your concept is to either be science driven or have a technology demonstration objective. Include science or technical objectives and how they are achieved, mission destination, architecture, and why the concept is novel and innovative.

If chosen, you will have the opportunity to first work with UT Aerospace Engineering students to develop your concept, then with JPL/NASA engineers and scientists to further mature your concept and possibly propose to NASA. The top two teams will fly out to JPL/NASA in Pasadena, CA for a two-day design session with JPL engineers and scientists.

McNair Scholars Program

The McNair Scholars Program is currently accepting applications for the Fall 2014 semester (please forward this email to any undergraduate students you work with). In addition, I am interested in coming to any upcoming meetings or events you are having to do a short 15-minute information session for your program/organization. Please let me know if there are any dates/times that work best for you where I can come and present.

The UT McNair Scholars Program is currently recruiting new students for the Fall 2014 semester. McNair Scholars is a federally funded program under the Division of Diversity and Community Engagement with the goal of increasing the number of students earning doctoral degrees who are both low-income and first-generation and/or traditionally underrepresented in graduate education.

All McNair Scholars obtain a faculty mentor who will help them identify a research topic and develop a research project, while at the same time actively engaging in program workshops, GRE prep, seminars, research conferences, and individual and academic advising.

Students will also be eligible for a $1,000 scholarship each semester they are active in the program and a stipend of up to $2,600 when they participate in the Summer Research Institute.

The application deadline is Friday, April 4th, 2014. Information sessions will be taking place on Tuesday, February 25th from 6:00–7:00 pm in SSB 3.406 and March 18th from 6:00-7:00 pm in the SSB-Glenn Maloney Room. More information and the application can be found at www.utmenairscholars.com.

COLA Merit-based, Research, Study Abroad Scholarships

Applications are now being accepted for merit-based, research and study abroad scholarships for spring 2014.

See if you are eligible on the Liberal Arts scholarship website:


UT Micro Farm Hosts Weekly Workdays

Interested in sustainable food? UT Micro Farm hosts weekly workdays on Tuesday afternoons and Saturday mornings. Volunteer opportunities include farm maintenance, building projects, and outreach events. If you’re considering research related to agriculture, the Micro Farm Team would love to work with you! Learn more about the farm and how to get involved on the website at www.utmicrofarm.wordpress.com. You can also contact the Micro Farm Team at microfarm@utenivornment.org.

Psychology Internal Transfer Information Sessions

Students interested in transferring into the Psychology major must attend one of the following information sessions. For more information, see: http://www.utexas.edu/cola/depts/psychology/undergraduate/prospective-students/admission.php

Monday, March 24
3 – 4 pm
BUR 214

Wednesday, April 2
1–2 pm
BUR 214
**Flu Shots for Students**

Getting a flu shot is the best way to prevent the flu.

The US Centers for Disease Control and Prevention recommend that everyone gets a flu shot every year, unless there are medical reasons they shouldn't. It takes about two weeks after getting the shot to have optimal protection. Flu season usually starts in October. The flu shot won't give you the flu. UHS administers the inactivated virus flu vaccine. The viruses in inactivated vaccine have been killed, so you can’t get the flu from the shot.

Insurance billed for: Students with health insurance (except for HMO plans, plans underwritten by insurance companies based outside the United States, or government plans such as Medicare, Medicaid, and Tricare).

NOTE: If your insurance plan won't pay for a flu shot charge after UHS files a claim, the unpaid balance will be billed your What I Owe. You will be responsible for paying that amount. Insured Students Only - Speed up your flu shot clinic check-in! Enter your insurance information in advance online if you haven't done so for a prior UHS visit at MY UHS: https://portal.uhs.utexas.edu/login_directory.aspx

Students with no insurance, HMO plans, insurance plans with companies based outside of the United States or government plans such as Medicare, Medicaid, and Tricare: $10 charge.

Print/see the flu shot schedule: http://healthyhorns.utexas.edu/images/pdf/FluShots_2013.pdf

**Texas Language Center**

If you are an undergraduate student at UT Austin who would like to fulfill the UT language requirement in a foreign language that is not regularly taught, one of the resources the Texas Language Center provides access to is oral and written proficiency testing. For more information please visit: http://www.utexas.edu/cola/centers/tlc/language-requirement/language-proficiency-testing.php

**STUDY ABROAD**

**Spring 2015 Guatemala and Belize**

What: Info Session SPRING 2015 SEMESTER IN GUATEMALA & BELIZI with Paola Bueche and Elana Logsdon.

When: Monday, March 3, 2014 12:00-1:00
Tuesday, March 4, 2014 12:00-1:00

PIZZA AND DRINKS PROVIDED!

Where: ART 1.302L Chair's conference room. Go to the green elevator on first floor of ART and turn around to enter the admin suite. You'll find the conference room inside!

Who: Current students at UT Austin

*** May 1 DEADLINE to apply to this amazing program is quickly approaching! Study Abroad in Guatemala at UT Center in Antigua! ***

If you can't make it to the info session, please don't hesitate to stop by Elana's office to discuss options.

For more info contact Paola Bueche: http://www.utmesoamerica.org/casa/spring-2015

**Boren Scholarships for Study Abroad**

Have you considered studying abroad in underrepresented regions critical to U.S. interests (Africa, Asia, Central & Eastern Europe, Eurasia, Latin America, and the Middle East).****

WHAT
Boren Scholarships (up to $20,000) and Fellowships (up to $24,000) for studies abroad in critical regions.*

WHO
For more information, contact Boren at 1-800-618-NSEP or boren@iie.org, or visit their website at www.borenawards.org. You can also reach UT Study Abroad by emailing studyabroadoffice@austin.utexas.edu.

*Funding is for programs beginning no earlier than June 1, 2014.

**The Humanity in Action Fellowship**

A global education experience; Meet world class thinkers and activists; Produce original research; Get active

Program Dates: May 26 - June 30, 2014 (US Fellows only)*

Location: Amsterdam, Berlin, Copenhagen, Paris and Warsaw

Eligibility: Students and recent graduates from universities in the United States (as well as Bosnia and Herzegovina, Denmark, France, Germany, the Netherlands, Poland, Turkey, Ukraine) * Fellows from the United States will participate in an orientation program at the Council on Foreign Relations in Washington, DC from May 26 - May 29, 2014, before departing for Europe.

Apply: http://www.humanityinaction.org/programs/14-hia-fellowship?utm_source=HIA+Outreach+for+Applications&utm_campaign=b09021759c-99342371#start

Intensive and demanding, the Humanity in Action Fellowship brings together international groups of university students and recent graduates to explore national histories of discrimination and resistance, as well as examples of issues affecting...
different minority groups today.

Each program is highly interdisciplinary and features daily lectures and discussions with renowned academics, journalists, politicians and activists, as well as site visits to government agencies, non-profit and community organizations, museums and memorials. The programs seek to highlight different models of action to remedy injustice.

The objective of the Humanity in Action Fellowship is to facilitate a collective exploration of the social and political roots of discrimination, as well as to provide a forum where potential solutions to some of today's most challenging issues can be considered and discussed. The programs are also intended to instill a responsibility among Humanity in Action Fellows to recognize and address the need to protect minorities and promote human rights—in their own communities and around the world.

2013 Fellowship Curriculum: http://www.humanityinaction.org/programs/14-hia-fellowship/37

**UT Austin Passport Services**

Will you be traveling abroad? This is a reminder that the UT Austin International Office has a full-service U.S. Passport Acceptance Facility.

Walk-in services are available to all faculty, staff, students and the general public.

Services include U.S. Passport Application Acceptance and National and International Passport and Visa photos

NEW Location at 2400 Nueces, Suite B (Second Floor) located in the International Office.

Office Hours M,T,W 9-5 and Th,F 9-12 1-4

http://world.utexas.edu/passport
(512) 232-5899
passport@austin.utexas.edu

**EMPLOYMENT AND INTERNSHIPS**

**Sanger Learning Center Jobs**

The Sanger Learning Center is Now hiring for fall 2014
Flexible hours • Work on campus • Learn more about your field
Tutors
Work Study
Academic Coaches
Outreach Assistants

Application deadline: March 28
For hiring information, search for “Sanger Learning Center” at hirealonghorn.org
School of Undergraduate Studies
512-471-3614 Jester A332
utexas.edu/ugs/slc

**Liberal Arts Career Services**

Helping liberal arts students go “Beyond the Tower!”

To apply for these opportunities or learn more about these events, check out your BTT Gateway account.
Don’t have an account? Register with LACS to access opportunities and to learn about our events, services and resources.

**EMPLOYER SPOTLIGHT:**
Liberty Mutual - Liberty Mutual Insurance is a Fortune 100 company comprised of four strategic business units with corporate operations headquartered in Boston, Massachusetts. It is committed to building and sustaining a talented and diverse workforce, which has helped it to become a global leader in property and casualty insurance. The company is currently recruiting liberal arts majors for the Underwriting Internship – Commercial Insurance – Richardson, TX (due 2/26) and Risk Control Consultant - Commercial Insurance - Portland, OR (due 2/23) positions.

EVENTS for the week of February 23: Details available under "Career Events" in BTT Gateway or the LACS online calendar.
2/25 – Careers in Art Museums Information Session, Blanton Museum of Art, 5:00 pm – 7:00 pm, Blanton Auditorium
2/27 – Peace Corps, General Info Session, 5:30 pm - 7:30 pm GEA 105

Spring recruiting is in full swing! Check out some of the jobs posted with Liberal Arts Career Services this week. Explore BTT Gateway for more.

5/1 – Shell Oil Company, Economist – Full time and Internships, Application Deadline, BTT Gateway Job ID 7912
8/31 – Google, Inc., Business Associate Program, Application Deadline, BTT Gateway Job ID 7925
8/31 – Google, Inc., People Operations Opportunities, Application Deadline, BTT Gateway Job ID 7926

**White House Internship Program**

The application for the Fall 2014 White House Internship Program is now open.

The White House Internship Program provides a unique opportunity to gain valuable professional experience and build leadership skills. This hands-on program is designed to mentor and cultivate today’s young leaders, strengthen their understanding of the Executive Office of the President and engage them in public service opportunities.

A complete application includes: short answers, two essay questions, a one-page resume, and two letters of recommendation. The deadline to apply for the fall program is April 13, 2014.

For more information and to apply, please visit http://www.whitehouse.gov/internships.

Interested in hosting an information session about the White House Internship Program? Email internship_info@who.eop.gov for more information.

**Technology Development Job Opportunity**

Matt Oliver, a Plan II Honors alum is seeking a passionate highly experienced developer to join the tech department at his recording studio for a new project he's developing.

Maybe you've worked with designing and building client/server been developing high-concurrency real-time multiplayer game systems. Perhaps you've developed an Arduino program or worked with MidiBox before.
Work will be conducted closely with a multi-disciplinary and creative team ranging all the way from R&D and prototyping to electronics and mechanics to software and user experience.

**Required experience**

- Big interest in modern programming technologies and backend and front end systems
- Big interest in developing firmware
- System level Linux config & management
- Network performance tuning and debugging skills
- Continuous integration & Test-driven development
- C/C++, Bash, Python
- Familiarity with cloud computing, clustering, failover, etc.
- Familiarity with modern recording technology an absolute must
- Interest in analog (pre-digital) technology a big plus

**Bonus experience**

- Expertise in security theory, monitoring and practice, web apps & Linux
- OpenWRT & software packaging / Linux open source contributor
- Modern world HTML, CSS & Javascript
- Csound, Arduino, MidiBox, etc.
- Interest in product design

When applying, please include a brief description of your skills, passions, and work style. Optional: plus one link to a personal hobby app you’ve built.

To apply.

Please email resume to bigorangerecording@gmail.com. When applying, please include a brief description of your skills, passions, and work style. Optional: plus one link to a personal hobby app you’ve built.

The job is also posted on the Liberal Arts Career Services (LACS) Beyond the Tower Gateway (BTT) on-line recruiting system. [http://www.utexas.edu/cola/orgs/lacs/Students/Connections/BTTGateway.php](http://www.utexas.edu/cola/orgs/lacs/Students/Connections/BTTGateway.php)

Application deadline: 9/1/2014

**Information Technology Support Assistant at LBJ School of Public Affairs**

(Part-time/Non work-study; cannot qualify out-of-state students for in-state tuition)

$12.00 per hour; 15-19 hour a week position

**APPLY THROUGH HIRE A LONGHORN:** [http://www.hirealonghorn.org/](http://www.hirealonghorn.org/) Search for Job ID # 46174

The Information Technology Support Assistant will provide technology support under the direction of LBJ School of Public Affairs IT staff to faculty, staff and students in classrooms, computer lab, and occasionally in offices.

- Assist LBJ School faculty, staff, and students with walk-in and telephone technical issues and equipment checkout.
- Perform daily maintenance checks of classroom and computer lab systems, and UPrint printers.
- Prepare surplus inventory equipment for transfer.
- Special projects and other duties as assigned.

**QUALIFICATIONS**

- High school graduate with 6 months of experience in computing, problem solving, and/or troubleshooting.
- Excellent customer service skills, written and verbal communication skills, and professional demeanor.
- Prefer experience with installation and troubleshooting of desktop computers (Windows and Macintosh), printers, and other peripheral devices.

**StartATX: We are creating the next generation of student entrepreneurs.**

Interested in Start-Ups? StartATX was established by UT Austin students in the spring of 2013 to spread entrepreneurship. We support and encourage students to:

- Start their own companies - transforming ideas and class projects into seed-stage ventures.
- Work in rapidly expanding companies - place students in internships and full-time positions at promising startups.

StartATX is primarily for students who already have startups/companies or students who currently work at a startup. We help you grow your startup and connect you to VCs, Angels, PR/Marketing, and Developers. If you're interested in interning at a local or non-local startup we can help you with that too.

To join, enter your email address on our website at: [http://StartATX.org](http://StartATX.org)

**Dropbox in Austin**

Dropbox has landed in Austin and is looking for amazing people e.g. Plan IIers to join the team! Plan II seniors who'll be graduating in spring, summer, or fall 2014 are invited to apply to become one of the first new grad Austin Dropboxers through the following Plan II exclusive links. Openings are available on Dropbox’s User Ops ([http://bit.ly/dbxatxplan2uo](http://bit.ly/dbxatxplan2uo)) and Sales ([http://bit.ly/dbxatxplan2sales](http://bit.ly/dbxatxplan2sales)) teams.

**Teaching Positions at YES Prep Schools**

In communities where half of all students earn a high school degree and less than 10% are expected to graduate from college, [YES Prep Public Schools](http://www.yesprep.org) is shattering the status-quo. Founded on the premise that all students, regardless of race or socio-economic status, can achieve at the highest academic levels, YES Prep is setting a new standard for student achievement in public education.

With 13 schools in operation, serving 8,000 college-bound 6th – 12th grade students throughout Houston, YES Prep is living proof that different outcomes are possible when students from low-income communities are given access to high-quality educational opportunities. Join the organization that was recently recognized as the “Best Place to Work in Houston” for the 4th year in a row, and awarded the 2012 Broad Prize as the most outstanding charter system in the nation! Explore our current and future openings, and apply now.

**USEFUL MISCELLANY**

**About Plan2News**

Plan2News is published on Tuesdays and Fridays during the semester for students currently registered in Plan II and others associated with Plan II who send their e-mail addresses to planinewsletter@austin.utexas.edu. News items for the letter include announcements from the Plan II office and the Plan II Student Association and performances and exhibits by Plan II students.
Read the newsletter to learn about courses, registration, advising, job opportunities and special events.

**Submitting to Plan2News**

Please keep in mind that although *Plan2News* enjoys a substantial and diverse readership, its circulation is still relatively small. It should not be relied upon as the sole advertisement for a position or an event. To reach a wider audience, please use university-wide electronic and paper advertising outlets.

Personal and political announcements will not be published in *Plan2News*. Job and internships announcements must be sent to the Liberal Arts Career Services office, after which they may be considered for publication in the newsletter.

To place a news item in *Plan2News*, you must do the following:

- Type your news item in the body of an e-mail to planiinewsletter@austin.utexas.edu.
- In the subject line, write “Plan2News” exactly.
- Give the name of a contact person with phone number or e-mail address.
- Provide an activity date or a deadline.
- Do not use “we” or “I.” Please write your submission in third person.
- Write in complete sentences and use correct grammar.
- News items will run until your deadline or through two issues of the newsletter if no deadline is provided.
- The text of submitted newsletter items (including job and internship postings) must be fewer than 150 words, not including headline and contact information. Please edit your entries to this length before submission. An overly lengthy entry will be returned to its sender and will not appear until this standard is met.
- Send your news item to planiinewsletter@austin.utexas.edu no later than 2 p.m. on Monday (for the Tuesday letter) or 2 p.m. on Thursday (for the Friday letter). The 2 p.m. deadline is final. Do not send your message to any other address. No one else can approve news items for inclusion in the Plan II newsletter and no other address will be used to receive entries.