

# COLA LECTURER PROFESSIONAL DEVELOPMENT INITIATIVE TRAVEL GRANT APPLICATION

Please complete this form and submit it with materials indicated in the instructions below.

## ELIGIBILITY:

- Lecturers from all COLA units, with at least two years of service as lecturers at UT Austin, are invited to apply.
- Our focus in this grant is on pedagogy—the presentation must address a topic in pedagogy and should, ideally, relate to the lecturer’s line of work and to the needs of the department.
- Distinguished Senior Lecturers and Senior Lecturers are not eligible for this grant.

INSTRUCTIONS: The following materials must be received in GEB 3.224, Mail Code G6000, at least two weeks prior to your departure date.

1. This form.
2. A copy of the meeting program showing your name, paper or presentation topic, and date; or a letter from the meeting organizer accepting your paper or presentation and confirming your part in the program.
3. An abstract (not exceeding one page in length) of the paper or presentation to be given.

NAME UTEID

UNIT EMAIL

Sponsoring society and meeting (please do not use initials)

Location of meeting

Authorized absence to extend from (date) to

Date paper or presentation will be given

Title of your paper or presentation

Applicant's signature

Date

Chair/Director’s certification: I certify that meets the eligibility criteria  
and that his/her attendance and participation in this conference is a significant professional  
development opportunity that will enhance the pedagogical strength of our department/center.

Chair/Director’s Name

Chair/Director’s signature

Date

We encourage you to email the application as a .pdf document to Erica Whittington at [whittington@austin.utexas.edu](mailto:whittington@austin.utexas.edu). You will receive an award notification via email from the office of the Associate Dean for Research. Award funds will be distributed as a reimbursement by your department's staff. In this first year of the grants, awards will be made on a first come, first served basis, and will be available year round while they last.