

Application for On-Campus Human Subjects Research Activities

1. PI Contact info
 - a. Name
 - b. UT EID
 - c. Cell phone number
 - d. Email address
 - e. Job Title
 - f. Department / Division / Unit affiliation
2. Research Space/Laboratory Location Information
 - a. Building Name and Abbreviation
 - b. Room Number(s)
3. Is research directly related to COVID-19 (Y/N)?
4. Describe the research project that will be performed and why it should be considered as a priority for consideration (2500 characters maximum)?
5. Can this research be done remotely? If this research can be done remotely, it should be done remotely, and there is no need to apply for restart approval. If this research cannot be done remotely or the preference is to not do it remotely, please explain why.
6. Restarting a project requires that the research has been previously approved by IRB. Please provide the IRB Study Number.
7. The Human Subjects Restart website (<https://research.utexas.edu/human-subjects-research-restart/>) provides a categorization rubric for risks and benefits. Based on this rubric, please respond to the following questions.
 - a. What is the benefit category of this research? (Benefits to Research and Scholarship Plus Potential Life-Saving or -Extending Benefits to Individual Participants; Benefits to Research and Scholarship Plus Direct Benefits to Individual Participants that are Difficult to Replace through Other Means; Benefits to Research and Scholarship Plus Direct Benefits to Individual Participants that Overlap with Other Means; Benefits to Research and Scholarship Plus Primarily or Solely Indirect Benefits to Individual Participants)
 - b. What is the risk category of this research? (No-Risk, Low-Risk, Moderate-Risk, High-Risk)
 - c. Based on the relation between benefit and risk, in what Tier would this research categorized? (A, B, C, D)
8. Approximately how many human subjects will be involved in this project?
 - a. How many of the total number of human subjects will need to visit campus?
 - b. What is the average number of human subjects who will visit campus per day of active research?
 - c. What is the average length of the human subject's time on campus during a single visit?
 - d. Please estimate the total number of subject-session minutes (i.e., the number of subjects x the number of minutes for all visits to campus) for the total project that will be on campus.
 - e. What are the building/room numbers where human subjects will be present on an average day of active research?

- f. If central procurement will be used to collect the needed PPE, please estimate the project's general PPE needs for the semester.
9. Will there be any research conducted with human subjects off-campus (Y/N)? If Yes, please fill out a separate application for off-campus human subjects research? Given the different guidance for off-campus research (vs. on-campus research), there will need to be a separate approval process for that component of the project.
10. Total headcount of **research personnel** reporting to/supervised by/working with PI in general (regardless of level or who is being proposed to conduct research in this application). Exclude office/administrative personnel or other non-research personnel.
11. Headcount of **research personnel to work with human subjects on campus or in related capacities on campus during this project** for this level of research activity (count each unique person regardless of which shift, etc. they may work).
12. Total capacity allowed is 100% if working on a shift/cohort schedule and 50% if not. Please provide the proportion of total team capacity to be working in the research space during this level.
13. Will this total headcount of research personnel to work in the PI's research space be divided into cohorts (Y/N)? If YES, how many cohorts will these approved research personnel will be divided into to work separate and non-overlapping shifts following the shift schedule of the building in question? Please explain the general shift/cohort structure here.
14. Contact info for each researcher (i.e., each of the PI's personnel) requested to return to work:
 - a. Name
 - b. UT EID
 - c. Cell phone number
 - d. Email address
 - e. Job Title
 - f. Can social distancing be maintained for this person's research duties? Y/N
 - g. Cohort (if applicable)
 - h. Shift (if applicable)
15. Core Facility access needs
 - a. Name of Core Facility/ies where PI needs access
 - b. For each Core Facility:
 - Name of specific service/instrumentation needed
 - Location of specific service/instrumentation (building and room number)
16. Describe steps taken to ensure safety in particular research space following and building on the guidelines in the **Research Restart Toolkit**, *including precautions to be taken to mitigate risks to participants and research personnel*, as well as more specific guidelines for human subjects research in the Human Subjects Restart website (<https://research.utexas.edu/human-subjects-research-restart/>). See also the Human Subjects Research Restart FAQs (<https://covid.provost.utexas.edu/research>). This information should include, but is not limited to, plans for maintaining social distancing, using PPE, limits on traffic patterns in the research space/lab as necessary, detailing the regular cleaning of the research space/lab (which will not be

cleaned by custodial services), the management of shared equipment or equipment rooms among personnel from varied research spaces/labs, and the process of logging access to the research space/lab as well as who enters and exits it. You will also need to plan procedures for consent and screening based on guidelines on these websites.

Thank you for taking the time to complete this application. Decision-making about safely conducting research activities on and off campus requires that OVPR and COLA administrators collect and track a great deal of information about researchers and research. This information will be carefully considered in the context of the special circumstances of each basic type of research that is conducted in COLA.

A decision will be reached about the applications in this level shortly after the initial due date or on a rolling basis afterwards, and you will receive an email notifying you of the decision and, if accepted, the specific requirements for conducting the approved research activities.