



AFTS Grants Research Intern

The Opportunity:

Art from the Streets is looking for a Grants Research Intern. This intern will work with the Grants/Fundraising Committee and focus on compiling research related to grant opportunities. This intern will also assist with developing the grants calendar and identifying prospective donors.

About Art from the Streets:

Established in 1991, Art from the Streets is a volunteer-run program that provides a safe and encouraging environment where the positive spirit and creativity of homeless people is nurtured through artistic expression. Art classes are offered three times per week at the Trinity Center at St. David's church. Artwork produced by homeless artists throughout the year is exhibited and sold at our annual public art show in December.

Responsibilities

Duties include:

- Assist with grant prospect identification and research
- Document various funding application guidelines
- Research and assemble background material for grant proposals (statistics, citations, etc.)
- Assist with updating and maintaining a donor database
- Assist with creation of timelines and funding calendar
- Assist with donor outreach and cultivation
- Track and document grant-related communications
- Collaborate with Grants/Fundraising Committee

Requirements

- Strong attention to detail
- Organized, with an ability to prioritize time-sensitive assignments
- Background in social services and/or the arts (preferred)
- Proficient in Microsoft Office Suite

Hours:

Art from the Streets is requesting a commitment of 10 hours per week.

If interested, please contact: director@artfromthestreets.org with your resume and a brief letter of interest