REQUEST FOR HOUSING/PROVISIONAL HOUSING AGREEMENT

Date ____________________

Records and Collections Curation
Texas Archeological Research Laboratory
The University of Texas at Austin
J. J. Pickle Research Campus,
Building 5, University Station R7500
Austin, Texas 78712-0714

Permanent housing and curation is requested at Texas Archeological Research Laboratory for:

Project # & name _________________________________________________________

____________________________________   PI ____________________________

Agency(ies) & permit #(s) ____________________   Permit expiration _________________

Project landowner &/or sponsor (if different) _____________________________________

Project area/county(ies)/site #(s) (please attach additional sheets if needed and list by county and site number)

Nature of investigation Survey __  Testing __  Mitigation __  Monitoring __  Other ______

Dates of investigation _______________________

Projected date for curation _________________

Estimated space needs: Records _______________  Collections GC: ________  Bulk: _______

I, the Principal Investigator for this project, acknowledge the requirement that all project
records, including the original field records, be on archival materials.

______________________________   ____________________________
Signature of Principal Investigator     Company

______________________________   ____________________________
Print or type name               Address

______________________________   ____________________________
Title                              City/State/Zip

Records file drawer (standard letter size) 27" x 11" x 10.5"
Collections: drawer 28.5" x 24.5" x 3" • Shelves (4 boxes/shelf) 15" x 11" x 6"

TARL's current costs are $2,780/drawer or $2,750/shelf, plus $860 per drawer and $1,940 per shelf in
perpetuity fee. This price is in effect from the date this request is approved by appropriate TARL personnel until
September 1, 2020). If this project’s materials are submitted for curation after this date, the fee in effect at the
time of delivery will be charged.

TARL curation staff are to be contacted two weeks prior to bringing or sending materials to the repository.
Final acceptance of the materials for housing is contingent upon full compliance with TARL’s
procedural guidelines for curation. For assistance in determining space/cost needs, archival suppliers, or
procedures, please call 512.232.1806 (Records) or 512.475.6853 (Collections).

____Provisional housing approved          ____Provisional housing denied

______________________________   ____________________________
TARL Staff Signature               Print or type name and title

Date