REQUEST FOR HOUSING/PROVISIONAL HOUSING AGREEMENT

Date ____________________

Records and Collections Curation
Texas Archeological Research Laboratory The University of Texas at Austin
J. J. Pickle Research Campus,
Building 5 University Station R7500
Austin, Texas 78712-0714

Permanent housing and curation is requested at Texas Archeological Research Laboratory for:

Project # & name _________________________________________________________

____________________________________   PI ____________________________

Agency(ies) & permit #(s) ____________________   Permit expiration _______________

Project landowner &/or sponsor (if different) _____________________________________

Project area/county(ies)/site #(s) (please attach additional sheets if needed and list by county and site number)
_____________________________________________________________________

Nature of investigation Survey __  Testing __  Mitigation __  Monitoring _  Other ______

Dates of investigation _______________________   Projected date for curation ___________

Estimated space needs: Records_______________  Collections GC: ________   Bulk: _____

I, the Principal Investigator for this project, acknowledge the requirement that all project records, including the original field records, be on archival materials.

____________________________________
Signature of Principal Investigator

Company

Print or type name

Address

Title

City/State/Zip

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Records file drawer (standard letter size) 27" x 11" x 10.5"
Collections: drawer 28.5" x 24.5" x 3" • Shelves (4 boxes/shelf) 15" x 11" x 6"

TARL’s current costs are $2,780/drawer or $2,750/shelf, plus $860 per drawer and $1,455 per shelf in perpetuity fee. This price is in effect from the date this request is approved by appropriate TARL personnel until September 1, 2020). If this project's materials are submitted for curation after this date, the fee in effect at the time of delivery will be charged.

TARL curation staff are to be contacted two weeks prior to bringing or sending materials to the repository. Final acceptance of the materials for housing is contingent upon full compliance with TARL’s procedural guidelines for curation. For assistance in determining space/cost needs, archival suppliers, or procedures, please call 512.232.1806 (Records) or 512.475.6853 (Collections).

___ Provisional housing approved   ___ Provisional housing denied

TARL Staff Signature    Print or type name and title    Date

TARL Curation Form 1 Request for Housing 2018