Article I Name

The name of this board shall be the UTeach-Liberal Arts Advisory Board.

Article II Purpose

The Advisory Board functions in an advisory capacity to the UTeach-Liberal Arts program at the University of Texas at Austin (UT-Austin). The Advisory Board assists in the design, delivery, evaluation, and major policy decisions of the UTeach-Liberal Arts program. It has no legislative, administrative or programmatic authority and is advisory only. The Advisory Board plays an integral part in the experiential programming for UTeach-Liberal Arts by bridging the gap between the student experience and professional life.

Article III Objectives

The primary objective of the Advisory Board is to support the goals and policies of UTeach-Liberal Arts by:
1. Providing and enlisting expertise on program design from a variety of educational and community backgrounds to impact recruitment, retention, graduation, and alumni relations.
2. Assessing specific areas of the UTeach-Liberal Arts program resulting in suggestions designed to improve specific areas.

Article IV Membership

1. Members – The membership of the Advisory Board shall include be representatives of at least four of the following.
   a. UTeach-Liberal Arts administrators, faculty, and staff
   b. The University of Texas at Austin faculty
   c. UTeach-Liberal Arts students and alumni
   d. Public and/or private school representatives
   e. Regional education service centers representatives
   f. Business and community representatives
   g. UTeach-Liberal Arts donor(s)

2. Term of Membership
   a. Advisory Board members serve by invitation and on a volunteer basis only.
   b. Appointment will be for a term of one academic year.
   c. Any member may resign from the Advisory Board by giving written notice to the UTeach-Liberal Arts Director. The resignation will be effective immediately upon receipt of such notice.
   d. Members of the Advisory Board shall receive no compensation for their services as advisory board members.

3. Member Responsibilities
   a. Each member is expected to attend meetings and to participate in programming activities.
   b. Each member is expected to study the issues or problems which come before the advisory board in order to provide guidance, insight, and feedback to the process.
Article V Organization

1. Board Operations
   a. Meetings will be held at the end of each academic year.
   b. The UTeach-Liberal Arts Director will develop an agenda for each meeting.
   c. Meetings will be limited to approximately two hours.
   d. Meeting minutes will be recorded for each meeting. They will be distributed to each member and posted on the UTeach-Liberal Arts website.

2. Subcommittees
   a. Standing subcommittees will be established by the UTeach-Liberal Arts Director on an as needed basis only.
   b. Subcommittee membership is on a volunteer basis.
   c. Subcommittees may be of any size but will usually include three or four members.