UTeach-Liberal Arts UTL 101 Pacing Guide

Overview

UTL 101 involves one seminar hour per week with a University faculty member, as well as field placement in an elementary school for a minimum ten hours during the semester, under the supervision of a cooperating teacher. An on-campus seminar complements field experience.

Standards addressed by students in UTeach-101 will include:
- Instructional planning and delivery which is both engaging and standards-based.
- Formative assessment.
- Introduction to types of student learning.
- Identification of diverse student populations.
- Development of a safe, respectful and positive learning environment.
- Basic classroom management techniques.
- The use of reflection to improve over time.
- Professional practices and responsibilities as well as legal and ethical requirements of the profession.
- Technology used as a tool for communication, collaboration and instruction.

Ideally students should begin their classroom observations the week of Sept 24-28.

Week 1-3
- Once the student’s Criminal Background Check clears, the student should contact the Cooperating Teacher via email to set up their first classroom visit.
- Students should follow check-in procedures at their assigned campus upon arrival.
- Please have a place designated for your student intern to sit while they are in the classroom.
- Students will bring an attendance form for the CT to sign each time they visit the classroom. It is the responsibility of the student to get a signature on each visit.
- Students will observe their CT and assist in the classroom as directed by the CT.
- Students should contact their CT the third week via email to decide on the first lesson topic. CT’s should provide TEKS for student interns.

Week 4-10
- Students should teach two lessons. The following are requirements:
  - CT’s as well as the UTL instructor should receive a copy of the lesson plan 48 hours in advance of the teaching day for review. CT’s can request revisions of the lesson plans. Please remember that if the 48-hour deadline is not met, the CT may request that the intern do another lesson and submit it by the deadline.
  - On the day the lesson is taught, the student will bring a two-page lesson evaluation form for you to complete. If possible, please complete the evaluation are return it to the student on the same day.
  - Students are required to take photographs of themselves teaching. They may ask you for assistance with this task.