UTeach-Liberal Arts
Attendance Documentation (360/670)

Student Teacher: ________________________________________________________________

Cooperating Teacher: ____________________________________________________________

School/District: _________________________________________________________________

Grade Level/Course: _____________________________________________________________

Start Date (mm/dd/yyyy)*: ___________ End Date (mm/dd/yyyy): _______________

<table>
<thead>
<tr>
<th>Date of Absence (mm/dd/yyyy)</th>
<th>Hours Missed</th>
<th>Reason for Absence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dropdown Menu</td>
<td>Dropdown Menu</td>
<td></td>
</tr>
<tr>
<td>1 hour</td>
<td>Illness</td>
<td></td>
</tr>
<tr>
<td>2 hours</td>
<td>Illness (with doctor’s note)</td>
<td></td>
</tr>
<tr>
<td>Half Day</td>
<td>Job Interview</td>
<td></td>
</tr>
<tr>
<td>Full Day</td>
<td>Family Personal Event</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Other (specify below)</td>
<td></td>
</tr>
</tbody>
</table>

Comments Section: (If “other” was marked as the reason for the absence, please specify.)
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

I verify the attendance record above.

Evaluator Name | Evaluator Signature | Date
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University Instructor Name | UI Signature | Date
---|---|---

Student Teacher Name | ST Signature | Date
---|---|---

UT EID: TEA ID: | | |