UTeach-Liberal Arts 101 Pacing Guide/ Fall 2020  
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UTL 101 Overview  
UTL 101 involves one seminar hour per week on-campus with a University faculty member, as well as field placement at the elementary level for a minimum 3-4 hours during the semester, under the supervision of a cooperating teacher.

Standards addressed by students in UTL 101 will include:
- Instructional planning and delivery which is both engaging and standards-based.
- Formative assessment.
- The importance of professionalism and self-care for educators.
- Development of a safe, respectful and positive learning environment.
- Basic classroom management techniques.
- The use of reflection to improve over time.
- Professional practices and responsibilities as well as legal and ethical requirements of the profession.
- Technology used as a tool for communication, collaboration and instruction.

CT Meetings  
UTL interns (2-4) will meet 3 times with an assigned CT over the course of the semester. The schedule for the meetings is as follows:
- Meeting 1
  - Topic: Introductions and the Teaching Profession...What is it really like?
  - Meeting to occur between Sept. 7-18
  - CT will receive a student email to set up the meeting no later than Sept. 4
  - CT Evaluation sent Sept. 2
  - CT Evaluation due by Sept. 25
- Meeting 2
  - Topic: Lesson Planning, Teaching, Differentiation and Accommodations
  - Meeting to occur between Sept. 28-Oct. 9
  - CT will receive a student email to set up the meeting no later than Sept. 25
  - CT Evaluation sent Sept. 23
  - CT Evaluation due by Oct. 16
- Meeting 3
  - Topic: Classroom Management/ Building Relationships/SEL
  - Meeting to occur between Oct. 19-Oct. 30
  - CT will receive a student email to set up the meeting no later than Oct. 16
  - CT Evaluation sent Oct. 14
  - CT Evaluation due by Nov. 6
  - **If due to circumstances any of the above dates need to be changed, please know that we will be flexible.**

Student Responsibilities  
As part of our focus in UTL 101 on professionalism, UTL interns will be responsible for the following:
1. One student in each group will reach out to the CT via email to arrange a date for the meeting. Please refer to due dates for these emails above.
2. Once the meeting date is confirmed with the CT a Zoom invitation will be sent by the UTL intern to all participants.
3. One student will run the meeting insuring that it both starts and ends within the timeframe, the discussion stays on topic and everyone participates. This “student group leader” responsibility will rotate among the members of the group.

CT Responsibilities
1. At the conclusion of each meeting the CT will be asked to complete a brief evaluation of the meeting. The focus of the evaluation will be on professionalism and conduct of students as participants.
2. The evaluation will be sent by the UTL instructor and if possible returned within the timeframe requested above.
3. If it is possible for you to invite your students to observe you teaching an online lesson, please email your interns:
   o The date and time of the observations
   o Any instructions that they will need to join the lesson
   o If due to circumstances dates need to be changed, please know that we will be flexible.