REVISED CT Guide for UTL 101 Intern Field Placement

CT/Intern Zoom Meetings

- All meetings will be held via Zoom at a time convenient for both the CT and the intern.
- There will be a total of 4 more Zoom meetings over the remaining time in the semester.
- If you have two interns and the schedules of everyone can be coordinated, you may meet as a group, or if you prefer, you may meet with your interns individually.
- Meetings should be between 30-45 min.
- Interns will set up the Zoom meeting and send an invitation either the day before or the morning of your meeting.
- Interns will send you a DocuSign attendance form for each Zoom meeting.

CT/Intern Zoom Meeting Schedule

- Meeting 1/Suggested Time Frame: Sept. 27-Oct. 1
  - Topic- The Teaching Profession...What is it really like?
  - Intern(s) should contact you via email to set up this meeting no later than Sept. 2.

- Meeting 2/Suggested Time Frame: Oct. 11-15
  - Topic- Lesson Planning, Teaching, Differentiation and Accommodations
  - Intern(s) should contact you via email to set up this meeting no later than Oct. 8.

  - Topic- Classroom Management/ Building Relationships/SEL
  - Intern(s) should contact you via email to set up this meeting no later than Oct. 22.

- Meeting 4/ Suggested Time Frame: Nov. 8-12
  - Topic- Successfully handling the challenges in teaching.
  - Intern(s) should contact you via email to set up this meeting no later than Nov. 5.

Requests/Information from UTL Instructor

- Your intern(s) will arrive at the meeting with questions that I have given them reflecting the meeting topic as well as questions of their own. I ask that you be honest, transparent and open in your responses. I am very honest with my students about the joys of teaching as well as the struggles and challenges. They are here not only to learn the basics of the profession; they are here to discover if the profession is right for them.
- If you have any concerns regarding the professionalism of your intern(s) or any concerns in general, please don’t hesitate to reach out to me immediately.
- If due to circumstances any of the above dates need to be changed, please know that we will be flexible.