**UTeach-Liberal Arts**  
**Attendance Documentation (360/670)**

Student Teacher: ____________________________________________________________

Cooperating Teacher: _______________________________________________________

School/District: ____________________________________________________________

Grade Level/Course: _________________________________________________________

Start Date (mm/dd/yyyy): ___________  End Date (mm/dd/yyyy): ______________

<table>
<thead>
<tr>
<th>Date of Absence (mm/dd/yyyy)</th>
<th>Hours Missed</th>
<th>Reason for Absence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dropdown Menu</td>
<td>Dropdown Menu</td>
<td>Illness</td>
</tr>
<tr>
<td>1 hour</td>
<td>Illness (with doctor’s note)</td>
<td></td>
</tr>
<tr>
<td>2 hours</td>
<td>Job Interview</td>
<td></td>
</tr>
<tr>
<td>Half Day</td>
<td>Family Personal Event</td>
<td></td>
</tr>
<tr>
<td>Full Day</td>
<td>Other (specify below)</td>
<td></td>
</tr>
</tbody>
</table>

Comments Section: (If “other” was marked as the reason for the absence, please specify.)

________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

________________________________________________________________________________

I verify the attendance record above.

Cooperating Teacher Name | Cooperating Teacher Signature | Date

University Instructor Name | University Instructor Signature | Date

Student Teacher Name | Student Teacher Signature | Date

UT EID: | TEA ID:  

7.25.2018